

Ministry of Finance, Economic Stabilization and National Policies  
Welfare Benefits Board  
VACANCIES

Applications are invited from suitably qualified and experienced citizens of Sri Lanka for the following vacancies in the Welfare Benefits Board established under the Ministry of Finance, Economic Stabilization and National Policies.

	Position	No. of vacancies	Qualifications
01	Deputy Commissioner of Welfare Benefits (Finance Management) MM-1-3	02	<p>I. A Degree in Accountancy, Finance Management, Commerce, Business Studies, or any other degree relevant to the subject area of the post which is recognized by the University Grant Commission</p> <p style="text-align: center;">AND</p> <p>A minimum of four years post qualifying experience in the relevant field to the Post, after obtaining the first degree.</p> <p>II. Having passed the Intermediate Examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post and a minimum four (04) year post qualifying experience in the relevant field to the post.</p>
02	Assistant Commissioner of Welfare (Development & Research) MM-1-1	01	<p>I. Honors Bachelor's degree in Management / Economic which is recognized by the University Grant Commission of Sri Lanka. (Preference will be given to the graduates with a class)</p> <p style="text-align: center;">WITH</p> <p>A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.</p> <p style="text-align: center;">AND</p> <p>Certificate in computer studies not less than three month duration from a recognized institute.</p>
03	System Administrator JM 1-2	01	<p>I. A Degree in Computer Science / Information and Communication Technology / Software Engineering which is recognized by the University Grant Commission of Sri Lanka</p> <p style="text-align: center;">OR</p> <p>II. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7 (NVQ 7) in a relevant field, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission</p> <p style="text-align: center;">OR</p> <p>III. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6 (NVQ 6) in a relevant field, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education</p>

			<p>Commission</p> <p>AND</p> <p>At least five (05) years post qualifying experience in a relevant field in Public Service, a Corporation, Board or a reputed Statutory Institution.</p> <p>OR</p> <p>IV. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5 (NVQ 5) in a relevant field, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission</p> <p>AND</p> <p>At least ten (10) years post qualifying experience in a relevant field in Public Service, a Corporation, Board or a reputed Statutory Institution.</p>
04	Software Developer JM 1-2	01	<p>I. A Degree in Computer Science / Information and Communication Technology / Software Engineering which is recognized by the University Grant Commission of Sri Lanka</p> <p>OR</p> <p>II. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7 (NVQ 7) in a relevant field, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission</p> <p>OR</p> <p>III. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6 (NVQ 6) in a relevant field, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission</p> <p>AND</p> <p>At least five (05) years post qualifying experience in a relevant field in Public Service, a Corporation, Board or a reputed Statutory Institution.</p> <p>OR</p> <p>IV. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5 (NVQ 5) in a relevant field, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission</p> <p>AND</p> <p>At least ten (10) years post qualifying experience in a relevant field in Public Service, a Corporation, Board or a reputed Statutory Institution.</p>

05	IT Executive JM 1-2	01	<p>I. A Degree in Computer Science / Information and Communication Technology / Software Engineering which is recognized by the University Grant Commission of Sri Lanka</p> <p style="text-align: center;">OR</p> <p>II. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7 (NVQ 7) in a relevant field, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission</p> <p style="text-align: center;">OR</p> <p>III. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6 (NVQ 6) in a relevant field, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission</p> <p style="text-align: center;">AND</p> <p>At least five (05) years post qualifying experience in a relevant field in Public Service, a Corporation, Board or a reputed Statutory Institution.</p> <p>IV. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5 (NVQ 5) in a relevant field, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission</p> <p style="text-align: center;">AND</p> <p>At least ten (10) years post qualifying experience in a relevant field in Public Service, a Corporation, Board or a reputed Statutory Institution.</p>
06	Development Officer MA-3	03	I. A Bachelor's Degree with appropriate subject combinations which is recognized by the University Grant Commission of Sri Lanka
07	Office Aide PL-1	03	I. Persons who have sat for the G.C.E. (O/L) Examination.

**Age:**

- **Deputy Commissioner of Welfare (MM-1-3)** - Should be not less than 22 years and not more than 45 years.

- **Assistant Commissioner of Welfare (MM-1-1)** - Should be not less than 22 years and not more than 45 years.
- **System Administrator (JM 1-2), Software Developer (JM 1-2), IT Executive (JM 1-2) & Development Officer (MM 1-1)** - Age should be not less than 22 years and not more than 45 years. The upper age limit will not apply to internal candidates.
- **Office Aide (PL 1)** - Should be not less than 18 years and not more than 45 years.

**Method of Selection:**

Appointments will be made purely in the order of merit at the interview.

**Recruitment Basis:**

This position is permanent. The post is subject to a probationary period of 03 years before being made permanent.

**Monthly Remuneration:**

MM 1-3 - 2016 Rs. [55,925 - 10 x 1,375 - 15 x 1,910 - 98,325] + Government approved allowances,  
MM 1-1-2016 Rs. (53,175 – 10 x 1,375 – 15 x 1,910 – 95,575) + Government approved allowances,  
JM 1-2 - 2016: Rs. [43,355 - 10 x 755 - 18 x 1,135 – 71,335] + Government approved allowances,  
MA 3 - 2016 - Rs. [32,200 - 10 x 445 - 11 x 660 - 10 x 730 - 5 x 750 - 54,960] + Government approved allowances,  
PL 1-2016 Rs. [24,750 – 10 x 250 – 10 x 270 – 7 x 300 – 15 x 330 – 37,000] + Government approved allowances 8% of the salary has to be contributed to the Employees' Provident Fund and the Welfare Benefits Board will pay 12% as government contribution. Further, a contribution of 3% to the Employees' Provident Fund is paid by the Welfare Benefits Board.

**Application form can be downloaded from following web sites:**

<http://www.treasury.gov.lk/web/ministry-of-finance/vacancies>

<https://www.wbb.gov.lk/web/si/jobs>

The application in the given format should be sent only under registered post before 02.08.2024 to the **Commissioner, Welfare Benefits Board, J.R. Jayawardana Center, No 191, Dharmapala Mawatha, Colombo 07**. Applicants from public / corporate sector organizations should channel their applications through the respective Heads of organizations. Late applications, incomplete or applications received after closing date will be rejected.

Further, the post applied should be clearly written in the left hand corner of envelop. Secretary to the Ministry of Finance, Economic Stabilization and National Policies will reserve all rights of this advertisement with respect to cancelation of the advertisement, modification, alteration or shortlisting candidates.

**Commissioner**

**Welfare Benefits Board**

**Ministry of Finance, Economic Stabilization and National Policies.**