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MINISTRY OF FINANCE AND PLANNING

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දිනය } 23.07.2014
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Date }

Budget Circular: 2/2014

All the Secretaries to the Ministries, Chief Secretaries of Provincial Councils,
Heads of Departments and Chairman of Statutory Institutions.

Implementation of Budget Proposals 2014 - Providing Motor Cycles Field Officers in Public Sector

This circular is included the guidelines for the implementation of the budget proposal 2014 for providing motor cycles to public officers engaged in field level duties, with the aim of expanding public service delivery and thereby providing their service more effectivities to the general public.

1) Criteria for the Selection of Field officers.

The officers in active service who are identified as working at field level, by the Department of Management Services, based on the recommendations of the relevant line ministries, are eligible for this scheme.

Selection and Recommendation of eligible field officers, transferring of ownership of motor cycles and other relevant administrative activities should be carried out with the approval of the Secretary of the relevant line ministry or the Chief Secretary of the Provincial Council or any other officer who has been authorized by them.

2) Initial payment

At the registration, Rs. 50,000/- has to be paid by a male field officer for a motor cycle and Rs. 45,000/- by a female field officer for a scooter if this period of service until retirement is more than one year.

Service period ahead as at 30.06.2014	For a scooter by a female field officer	For a motor cycle by a male field officer
Minimum one year or above	45,000/-	50,000/-
Less than one year	90,000/-	100,000/-

The registration of the motor cycle will be transferred to the officer upon submission of the receipt of such payment to the Consolidated Fund through the Ministry or the Department to the Department National Budget.

3) Registration of the Motor cycles

Once the ownership of the registration is transferred to the respective particular field officer, it cannot be sold or transferred otherwise for a period of 5 years.

4) Maintenance

The expenses including insurance, regular maintenance and any other operational expenses should be borne by the respective field officer as the ownership is transferred to them. There will be no entitlement to any new allowance other than what may be currently entitled in respect of fuel, transport, maintenance and other allowances for each category of field officers.

5) Any other Matters

For any clarification on issues which are not covered under this circular, the Director General of the Department of National Budget should be consulted.

6) Procedure of Implementation

The details of the eligible field officers including the Name, Designation, National Identity Card Number and Date of Appointment should be sent to the Department of National Budget alongwith the recommendation of the Secretary of relevant line Ministry or Chief Secretary of the Provincial Council or any officer who has been authorized in this regard.

Sgd by: P.B. Jayasundera
Secretary to the Treasury and
Secretary to the Ministry of Finance and Planning

Copies to : 1. Secretary to the President
2. Secretary to the Prime Minister
3. Secretary to the Cabinet
4. Auditor General