



හාණ්ඩාගාර මෙහෙයුම් දෙපාර්තමේන්තුව
திறைசேரி செயற்பாடுகள் திணைக்களம்
Department of Treasury Operations

ක.පො.1559, මහා හාණ්ඩාගාරය, මුදල්, ක්‍රමසම්පාදන සහ ආර්ථික සංවර්ධන දෙපාර්තමේන්තුව, කොළඹ 01, ශ්‍රී ලංකාව
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எனது இல
My No.

TO/GR/Miscellaneous(iii)

ඔබේ අංකය
உமது இல
Your

දිනය
திகதி
Date

25.11.2024

Secretaries to Ministries,
Heads of Departments,
Chief Secretaries of Provincial Councils,
District Secretaries.

Imprest Request for Domestic and Foreign Grants

Since the closing of accounts for the year 2024 ends on 31.12.2024, you are kindly informed to forward all imprest requests for the allocations provided under the financing code (13) (foreign grants) and financing code (11) (domestic grants) to this Department on or before 24.12.2024. Imprest requests for domestic and foreign grants received after this date will not be considered for release of imprest during this year.

Having complied with the Circular No.30/94 dated 20.04.1994 on Accounting of Foreign Grants, it is further kindly informed to forward all actual expenditure reports of grants as per the format of the Circular to reach this Department on or before 10.01.2025.

Further, in comply with the Guidelines of this Department No.06/2022 dated 04.11.2024 on Closing of Accounts for 2024, it is kindly requested to forward a copy of balance imprest to the Domestic and Foreign Grants division of this Department, too in remitting the balance imprest of 2024.

Sgd: A.N.Hapugala
Director General