

Form A

Supportive documents to be submitted with the Performa Invoice.

The following documents should be submitted by the importer with respect to the prospective exporter in India.

| | Description | Remarks |
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| 01 | Nature of entity: Company/ Proprietorship firm/ Others; | Specify here |
| 02 | Certificate of Incorporation (or equivalent documents of constitution or association), and/or documents of registration; | Certified by company secretary/ a director/ partner/ lawyer. |
| 03 | IEC, PAN and GST Registration details (Copies); | Certified by company secretary/ a director/ partner/ a lawyer. |
| 04 | List of Board of Directors with their complete designation in case of nominee Directors; | Certified by company secretary |
| 05 | The beneficial ownership with respective shareholding and nationality of shareholders of the JV Member (in case of a JV); | Applicable only for JVs |
| 06 | A copy (self-attested on all pages) of Power of Attorney in favour of the person who has been authorised, through an appropriate Company Board Resolution or equivalent document, to sign on behalf of the Applicant; | Certified by the company secretary/ a director/ a partner/ a lawyer. |
| 07 | Financial Status & Capacity, certified by the Statutory Auditors of the company/firm; | To be certified by the statutory Authority |
| 08 | In case of JV, Applicant's JV Member's Information (in the format attached); | Attach duly filled form "C" |
| 09 | Details of non-performed export contracts, if any; | Specify details |
| 10 | Copy of necessary Certificates regarding safety from relevant agencies in India such as Food Safety and Standards Authority of India (FSSAI) in case of food items; Drugs Controller General of India (DCGI) in case of medicines etc, wherever applicable; | Certified by the company secretary/ a director/ a partner/ a lawyer. |

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| 11 | Details, as mentioned in the attached questionnaire; | Attach duly filled form "B" |
| 12 | Declaration / Affidavit to the effect that all the information provided in the prescribed format is correct and in case any figures or information given therein are found to be incorrect and/ or certificates/documents provided in support of the relevant information entered therein are found to be fabricated, the contract will not be considered for inclusion under the credit facility (in the format attached). | Attach duly filled form "E" |
| 13 | Agreement on Receiving Payments in Indian Rupees (INR) by the Indian Exporter's Bank | Attach duly filled form "D" |