Terms of Reference
Junior ICT Consultant – Quality Assurance of the e-GP Secretariat,
Sri Lanka Public Financial Management Strengthening Project
Department of Public Finance

1. **Background:**

   Ministry of Finance, Economic Stabilization and National Policies (MOF) established the Electronic Government Procurement (e-GP) Secretariat in 2018 to develop an electronic government procurement system for the country. Since then, it has been functioning under the Department of Public Finance under the financial support from the consolidated fund of the GOSL. A Government e-GP system called the 'The Procurement Management Information System (PROMISe)' is currently under development by a vendor and a high- level project plan for phased roll out of various modules/ functionalities across various procuring entities has been approved by the Project Steering Committee. In the year 2023, the Democratic Socialist Republic of Sri Lanka received a grant from for a Public Financial Management Strengthening Project funded by the European Union and AFD and administered by the International Bank for Reconstruction and Development (IBRD) and part of the proceeds of the grant will be applied for improving the operational efficiency and transparency in public expenditure through the development and roll out of the PROMISe system. The project is currently, scheduled to close in November 2026. An institutional structure for the e-GP Secretariat has been approved by the MoF for implementing the project and accordingly, the e-GP Secretariat expects to recruit a Junior ICT Consultant for the Quality Assurance aspects of the of the Project.

2. **Overall Objective Assignment/ Scope of work:**

   The primary objective of the Junior ICT Consultant within an organization is to ensure and evaluate the quality of all project deliverables under software, hardware, documentation, and any other outputs, conducting thorough inspections, testing, and verification, the Junior ICT Consultant (QA) aims to detect defects, vulnerabilities, and performance concerns early in the project lifecycle.

3. **Period of Services:**

   This is a full-time position is based in Colombo in the e-GP Secretariat. The initial contract period will be 12 months with the option of annual extension based on satisfactory performance and project requirements.

4. **Institutional Arrangements and facilities to be provided by e-GP Secretariat:**

   Necessary office facilities and equipment to be required to perform the contract will be provided.

5. **Minimum Qualification and Experience Requirements:**

    Qualification:
    Successfully completed Bachelor's Degree in the IT, ICT, or Information / Information System Technology, fields recognized by the University Grants Commission OR an equivalent qualification recognized by the University Grants Commission.
    OR
    Professional qualifications in IESL or ICE UK in Computer Engineering or Networks
    OR
    High National Diploma in Engineering / National Diploma Technology / Diploma in Technology and Specialization in Computer Engineering
    And
    Having license certificates in quality assurance is an added qualification such as QA, PMP, CSQA, CISA, ISO

    Experience:
    Minimum 03 years of post-qualifying experience in the Quality Assurance field Good command of communication skills.

6. **Remuneration and Payment:** The Consultant be paid on monthly basis in accordance with the negotiated rate.