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நிதி, பொருளாதார உறுதிப்பாடு மற்றும் தேசியக் கொள்கைகள் அமைச்சு  
MINISTRY OF FINANCE, ECONOMIC STABILIZATION AND NATIONAL POLICIES

මහලේකම් කාර්යාලය, කොළඹ 01,  
ශ්‍රී ලංකාව

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My No }

CGO/ASM/Policy/Cir/ (VOL II)

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Your No }

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திகதி } 08.08.2022  
Date }

**Assets Management Circular No. 09/2022**

To All: Secretaries of Ministries  
Secretaries of State Ministries  
Chief Secretaries of Provincial Councils  
Heads of Departments  
Heads of Public Corporations and Statutory Boards  
Chairmen of State Banks and Government owned Companies

**Management of Vehicles Procured under the Operational Lease Basis by Government Agencies**

The Cabinet of Ministers has ordered to conduct an assessment and submit a report on the number of vehicles procured by the Government Agencies under the operational lease basis and the need for using such vehicles by the respective institutions.

02. Accordingly, all the Heads of the Government Agencies, including Ministries, Departments, Special Spending Units, Public Enterprises and Provincial Councils & Local Governments are instructed to submit following information of vehicles used by your institution as at 15<sup>th</sup> June 2022, which were procured under operational lease basis, to the Comptroller General's Office, immediately, as per the Annexure herewith (Fax No. 011 – 2151417), to be submitted to the Cabinet of Ministers.

**K M Mahinda Siriwardena**

**Secretary to the Treasury**

Copies:

- 1 Secretary to the President
- 2 Secretary to the Prime Minister
- 3 Secretary to the Cabinet of Ministers
- 4 Auditor General



Operational Lease Basis Vehicles as at 15<sup>th</sup> June 2022 (Fax No. 011 2151417)

Annexure

Name of Institution:

**If there are no such vehicles please submit a Nil report**

No.	Vehicle Reg. No	Type of Vehicle (SUV/Car/Cab/Van)	Expiry Date of Lease Agreement (DD/MM/YYYY)	Monthly Rental (Rs.)	Type of Use		
					Assigned to Whom (Position)	Pool	
						Field Activities (Yes)	Other (Yes)
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
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17							
18							
19							
20							

Cirtified Officer :

Name and Position (Official Stamp)

Signature:

Contact No. :