

**ACTION PLAN – 2020**  
**DEPARTMENT OF DEVELOPMENT FINANCE**

**Mission: Facilitate to formulate appropriate policies and strategies, and mobilize financial resources for the development of SMEs, financing primary sectors through necessary intervention with the relevant stakeholders.**

Key Functions	Activities	Responsibility	J	F	M	A	M	J	J	A	S	O	N	D	Output Indicators	Outcome/ Impact	
<b>Small and Medium Enterprises</b>																	
<b>1. Implementation of ADB SME Line of Credit Project and We-Fi Grant</b>	1.1 Obtaining mission clearance for second round of additional financing (US\$ 80 mn)	ADG/D DD/AD DO	—												<ul style="list-style-type: none"> <li>• Signing of Subsidiary Loan Agreements</li> <li>• Signing of Operating Instructions</li> <li>• No. of meetings conducted</li> <li>• No. of loans approved</li> <li>• Amount of fund released for PFIs</li> <li>• No. of Steering Committee Meetings conducted</li> <li>• No. of field visits conducted</li> <li>• No. of progress reports prepared/ submitted</li> </ul>	➤ Enhancing the contribution of small and medium sector to the GDP	
	1.2 Participate loan negotiation of additional financing Tranche II (TII)				—												
	1.3 Preparation and signing of subsidiary Loan Agreement in collaboration with qualified commercial banks for additional financing TII				—												
	1.4 Preparation and issuing of operating instructions for additional financing TII					—	—										
	1.5 Facilitate the missions fielded by ADB from time to time						—										
	1.6 Evaluate and approve the sub loans																
	1.7 Release refinance for PFIs																
	1.8 Organizing Steering Committee Meetings																





**Strategic Planning in Development Finance and Evaluation**

<b>1. Implementation of Government paddy purchasing programme (GPPP)</b>	1.1 Arrange meetings with relevant stake holders based on the requirement	ADG/D DD/DO													<ul style="list-style-type: none"> <li>No of meetings with stake holders.</li> </ul>	➤ Ensure certified price for paddy farmers
	1.2 Facilitate provision of required funds for paddy purchasing in seasons the GPPP is implemented.														<ul style="list-style-type: none"> <li>Amount of funds arranged for GPPP.</li> </ul>	
	1.3 Monitor the paddy purchase program when it is implemented														<ul style="list-style-type: none"> <li>Amount of paddy purchased in each season at certified price</li> </ul>	
	1.4 Participate representing the Treasury in meetings on paddy purchase														<ul style="list-style-type: none"> <li>No. of meetings attended</li> <li>No of reports prepared for meetings</li> </ul>	
	1.5 Draft Cabinet Memoranda, Observations and Comments for Cabinet papers														<ul style="list-style-type: none"> <li>No of documents prepared to be submitted to the Cabinet of Ministers</li> </ul>	
	1.6 Review progress of settling loans taken by PMB from state banks for paddy purchase and Funds obtained from the Treasury														<ul style="list-style-type: none"> <li>No of meetings conducted</li> <li>No. of Cabinet papers, ST Notes prepared</li> </ul>	

	<p>1.7 Facilitate and make arrangements to manage Treasury Guarantees issued to secure loans taken for paddy purchase</p> <p>1.8 Coordinate with the line Ministries, PMB and the state banks as an issue arises on GPPP</p>		<table border="1"> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>																																																																<ul style="list-style-type: none"> <li>No of meetings conducted</li> <li>Status of TGs issued Value :</li> <li>Amounts settled</li> <li>No. of prominent matters solved.</li> <li>No of meetings held No of ST Notes submitted</li> </ul>	
<p><b>2. Implementation of the paddy disposal programme depending on the need</b></p>	<p>2.1 Conduct meetings with stakeholders</p> <p>2.2 Negotiate with sales agents such as Lanka Sathosa, &amp; super markets and coordinate the programme with Government Agents/District secretaries</p> <p>2.3 Coordinate with Government Agent, District Secretaries and other relevant agencies</p>	<p>ADG/D DD/DO</p>	<table border="1"> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>																																																																<ul style="list-style-type: none"> <li>No of meetings with stake holders.</li> <li>Amount of rice purchased by sales agent in each season at certified price.</li> <li>Verifying payments made by sales agents to the district secretariat for paddy disposed and</li> </ul>	<p>➤ Support households to complete their houses</p>



	3.6 Represent SME millers by giving recommendations																	<ul style="list-style-type: none"> <li>No of analysis done</li> <li>Events participated representing millers (meetings etc)</li> </ul>	
<b>4. Implemenation of Housing Loan Schemes</b> <b>“Sonduru Piyasa”, “Home Sweet Home” and “Sihina Maliga”</b>	4.1 Register and approve the loans.	D/DD/ DO																<ul style="list-style-type: none"> <li>No. of loans approved and registered.</li> </ul>	➤ Support households to complete their houses
	4.2 Calculation and Payment of interest subsidy.																	<ul style="list-style-type: none"> <li>No. of subsidy claims processed.</li> </ul>	
	4.3 Preparation of progress reports																	<ul style="list-style-type: none"> <li>Progress of registering</li> <li>Progress of subsidy payment</li> </ul>	
	4.4 Respond the issues and requests made by banks on those loans																	<ul style="list-style-type: none"> <li>Progress of granting loans</li> </ul>	
	4.5 Provide inputs to the software system development																	<ul style="list-style-type: none"> <li>No of issues resolved</li> <li>No of letters prepared</li> </ul>	







7. Interest Subsidy Loan Scheme to build or upgrade daycare centers for children and elders. (Rekawarana)	7.1 Submit the reports to take appropriate policy decision 7.2 Providing subsidies to the relevant companies 7.3 Implement the proposal and monitor the progress			<ul style="list-style-type: none"> <li>• Price subsidy released</li> <li>• No of loans granted and interest subsidy released</li> </ul>	
8. Interest Subsidy Loan Scheme to build or upgrade pre-schools (Singithi Pasala)	8.1 Submit the reports to take appropriate policy decision 8.2 Providing subsidies to the relevant companies 8.3 Implement the proposal and monitor the progress			<ul style="list-style-type: none"> <li>• Price subsidy released</li> <li>• No of loans granted and interest subsidy released</li> </ul>	
<b>Financial Market, Primary Sector &amp; Administration/Finance</b>					
1. Support the supervision role of 06 warehouses completion	1.1 Participate the advisory committees of 06 ware house complexes.	ADG/D DD/AD		<ul style="list-style-type: none"> <li>• No. of meeting attended</li> <li>• 2. Gathering information of Physical and financial progress.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Improved Ware House Receipts Financing facilities</li> </ul>
2. Facilitating the fertilizer subsidy scheme	2.1 Monitor the release of required funds for fertilizer subsidy			<ul style="list-style-type: none"> <li>• Amount released under this scheme.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Reduce the cost of production of agriculture produce</li> <li>➤ Increase the productivity of agriculture sector</li> </ul>
3. Enhancing Poultry Sector	3.1 Facilitate to import Maize during a shortage occurred in local industry	D/AD		<ul style="list-style-type: none"> <li>• Volume of imported maize and No. of permits issued for importation of Maize</li> </ul>	<ul style="list-style-type: none"> <li>➤ Facilitate the value chain of poultry industry while protecting local</li> </ul>



**Contact Details of the Staff:**

<b>Abbreviation</b>	<b>Position</b>	<b>Name of the Designated Officer</b>	<b>Sector/Unit</b>	<b>Contact – Office/Ext.</b>	<b>Contact – Mobile</b>
<b>DG</b>	<b>Director General</b>	<b>Ms. Geetha Wimalaweera</b>		<b>011-2484542/Ext:1440</b>	
ADG	Additional Director General	Mr. K A S S K Perera		011-2151416/Ext:1500	071-8181371
D/M	Director	Mr. P M K Hettiarachchi	SME	011-2484572/Ext:1017	071-8100524
D/H	Director	Mr. S H V Kumara	SPDF & E	011-2484595/Ext:1015	071-5349063
D/F	Director	Mr. K.P.R.Fernando	MF	011-2484605/Ext:1040	071-8124145
D/P	Director	Mr. K G P Pushpakumara	FM, PS & AD	011-2484507/Ext:1410	071-5348775
DD/M	Deputy Director (Finance)	Ms. W L M A Liyanage	MF	011-2484594/Ext:1013	077-3452909
DD/R	Deputy Director	Ms. R A D R Ranasinghe	SPDF & E	011-2484596/Ext:1023	071-4470396
DD/D	Deputy Director	Ms. J D Kotinkaduwa	FM, PS & AD	011-2484854/Ext:1275	071-8089159
DD/U	Deputy Director	Ms.R.P.U.N.K.Wijeratna	SPDF & E	011-2484574/Ext:1394	071-4461848
DD/PR	Deputy Director	Ms. P G P Rasanjali	SME	011-2484829/Ext:1234	071-4261951
DD/P	Deputy Director	Mr. W P S Wickramage	FM, PS & AD	011-22151446/Ext:1474	071-8025137
AD/V	Assistant Director	Ms. D L V Wijeratna	SME	011-2337527/Ext:1636	071-1903385
AD/D	Assistant Director	Ms. D. W. Kumaraguru	SME	011-2484501/Ext:1341	0768678777
AD/L	Assistant Director	Ms. K.S.L.P.Gunawardane	SME	011-2484673/Ext:2081	071-8568031
ICTO/S	Information & Communication Technology Officer	Mr. H P S Shantha	FM, PS & AD	011-2484884/Ext:1343	071-8100523
DO/A	Development Officer	Ms. A M Wickramasinghe	SME	011-2484884/Ext:1343	071-8100527
DO/N	Development Officer	Ms. P S N Perera	SPDF & E	011-2484884/Ext:1071	077-4245429
ICTA/G	ICT Assistant	Ms. J.M.I.A. Geeshani	SME	011-2484884/Ext:1343	077-3674833

- SME** - **Small & Medium Enterprises**  
**SPDF & E** - **Strategic Planning in Development Finance and Evaluation**  
**MF** - **Micro Finance**  
**FM, PS & AD** - **Financial Market, Primary sector & Administration**