

## කළමතාකරණ විගණන දෙපාර්තමේන්තුව முகாமைத்துவக் கணக்காய்வுத் திணைக்களம் DEPARTMENT OF MANAGEMENT AUDIT

To the Chief Internal Auditors/Internal Auditors of all Ministries, State Ministries, Special Spending Units, Departments and District Secretariats

## <u>Annual Internal Audit Plan – 2022</u>

I would like to draw your kind attention to Management Audit Circular Letter number DMA/01-2019/1 send to you by letter number DMA/AMC/02/2021/02 and 05.04.2021 and 17.06.2021 dated letters regarding the above matter.

- 02. The above letters have informed that the Annual Internal Audit Plan should be prepared as a Risk Based Internal Audit Plan from year 2022. Furthermore those letters also informed you that all institutions should prepare the risk register for that by July 2021 and that training programmes on preparation of Risk Based Internal Audit Plan will be organized by the end of July 2021.
- 03. When participating in the training programme on preparation of Risk Register and Risk Based Internal Audit Plan, it is needed to training that you prepare and bring the Risk Register for your institution to the level you can.
- 04. It is need to obtain current progress of preparation of Risk Register to organize this training programme. Accordingly, I kindly request you to send the following information regarding the preparation of the Risk Register for your institution by post and by email to <a href="mailto:dma.treasuary@gmail.com">dma.treasuary@gmail.com</a> before 16.07.2021.
  - i. Has the preparation of risk register been completed?
  - ii. If the preparation of the risk register has not been completed, its current status
  - iii. If risk register preparation is not completed up to now date of able to complete?
- 05. I expect prompt response from you to success this training programme on regarding the above matter.

S.A. Chandrika Kulathilake

Director General