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 திறைசேரி செயற்பாடுகள் திணைக்களம்
 Department of Treasury Operations

කැ.පෙ. 1559, මහා භාණ්ඩාගාරය, මුදල් අමාත්‍යාංශය, කොළඹ 01, ශ්‍රී ලංකාව
 தபெ. 1559, பொது திறைசேரி, நிதி அமைச்சு, கொழும்பு 01, இலங்கை
 P.O.Box: 1559, General Treasury, Ministry of Finance, Colombo 01, Sri Lanka

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 Director General } } E-mail }
 මගේ අංකය } } TOD/REV/M3/02/01 } මගේ අංකය } } } දිනය } }
 எனது இல } } Your Number } } } திகதி } }
 My Number } } Date } } 14.05.2019

Treasury Operations Circular No: 03/2019

All Secretaries to Ministries
 Heads of Departments
 District Secretaries

SUBMISSION OF ARREARS OF REVENUE REPORTS – 30.06.2019

Your attention is drawn to the Department of Fiscal Policy Circular Number: 01/2015 dated 20.07.2015 and amendment No. 01/2015 (V) dated 30.12.2016 made there to.

02. Accordingly, F.R.128 (2)(C) in line with Revenue Accounting Officers should submit reports on Arrears of Revenue half yearly to the Auditor General on respective revenue codes coming under their purview. The Director General of the Department of Treasury Operations as the Revenue Accounting Officer has to submit the Arrears of Revenue Reports half yearly to the Auditor General by collecting and amalgamating the information submitted by respective Chief Accounting Officers/Accounting Officers for following Revenue Codes.

<u>REVENUE CODE</u>	<u>DESCRIPTION</u>
20.02.01.99	Return on Government Assets - Other Rental
20.02.02.99	Interest - Other
20.03.01.00	Sale Proceeds and Charges - Departmental Sales
20.03.02.99	Sale Proceeds and Charges - Administrative Fees & Charges - Sundries
20.03.03.02	Sale Proceeds and Charges - Fines and Forfeits - Other
20.03.99.00	Sale Proceeds and Charges - Other Receipts

03. Therefore, you are kindly requested to submit Arrears of Revenue Reports for the above Revenue Codes as at 30.06.2019 to the Director General of Treasury Operations **on or before 12.07.2019** in the attached form No: TOD/REV/01 as per the Fiscal Policy Circular No. 01/2015 and Treasury Operations Circular No. 05/2018 dated 14.09.2018 after reconciling the books & records maintained for each Revenue Code in terms of respective rules & regulations. **Please submit a Nil Report if there is no arrears of revenue** for the relevant period.

04. Further, please submit details of previous years arrears of revenue collected within the first six months period in the year 2019 and details of arrears of revenue waived-off as per the approval obtained under FR 113 from the General Treasury in the attached Form No: TOD/REV/02.

05. Moreover, you should maintain proper detailed records and books related to revenue and arrears of revenue according to the Fiscal Policy Circular No. 01/2015(V).

Sgd. / C.J.K. Perera
 Director General
 Department of Treasury Operations

Copies : 1. Auditor General
 2. Director General, Department of Fiscal Policy

Statement of Arrears of Revenue - 30.06.2019

I. Ministry/ Department/ District Secretariat.....

II. Revenue Description :-.....

III. Revenue Code :-.....

Description	Arrears of Revenue					Reason for the arrears	Measures taken to recover the arrears	Assessment regarding the recoverability of arrears
	Cumulative arrears up to 31.12.2016	Arrears in respect of 2017	Arrears in respect of 2018	Arrears in respect up to 30.06.2019	Total Arrears as at 30.06.2019 (2+3+4+5)			
(1)	Rs. (2)	Rs. (3)	Rs. (4)	Rs. (5)	Rs. (6)	(7)	(8)	(9)

Each total of the columns No 2 - 4 of the above table should be tallied with the subsequent arrears reported under the Annual Revenue Report as at 31.12.2018 after subtracting the total recovery / waivers for the first six months in 2019 if any. If not, reasons for each differences should be reported separately as attachments to this report.

* Completion of columns 7,8 and 9 with valid reasons are compulsory

Prepared by:.....

Above Information are Certified as Correct

Checked by:.....

.....

C.F.O./Dir. Finance/C. Accountant/Accountant

Secretary/Head of Department/District Secretary
(Official Seal)

Date :

Statement of the Collection of Arrears Revenue and the approved Revenue Waivers as at 30.06.2019

Ministry/Department/District Secretariat:

Revenue Code:

Description (1)	Collection of Arrears Revenue up to first six months in 2019				* Waivers of Arrears Revenue up to first six months in 2019						
					Relevant Up to 31.12.2016		Relevant to year 2017		Relevant to year 2018		Total waiver (6+8+10) Rs. (12)
	Collection of the arrears for the period up to 31.12.2016 Rs. (2)	Collection in respect for the arrears of Year 2017 Rs. (3)	Collection in respect for the arrears of Year 2018 Rs. (4)	Total Collection (2+3+4) Rs. (5)	Waivers for the period Rs. (6)	Reference No. & date of the Treasury approval for the waiver as of FR 113 (7)	Waiver in respect of the year Rs. (8)	Reference No. & date of the Treasury approval for the waiver as of FR 113 (9)	Waiver in respect of the year Rs. (10)	Reference No. & date of the Treasury approval for the waiver as of FR 113 (11)	

* Any waivers of revenue under each revenue code should be done only on the prior Treasury approval as per FR 113. Therefore such revenue waivers approved by the Treasury (Department of Public Finance) should only be indicated here and each copy of such authorised letters have to be attached.

Prepared by:

Above Information are Certified as Correct

Checked by:

C.F.O./Dir. Finance/C. Accountant/Accountant

 Secretary/Head of Department/District Secretary
 (Official Seal)

Date: