

Management Service Circular No. 36

My No.DMS CM/General
Dept.of Management Services,
General Treasury
Colombo 01.
01.08.2007.

To: All Secretaries to the Ministries
Chief Secretaries
Of the Provincial Councils
And Heads of the Departments.

Vacancies in the approved cadre of Public Service, Provincial Public Service and the Development Projects included in the Budget Estimates

1. The recruitment/appointment to fill the vacancies in the public service, provincial public service, and the development projects included in the Budget estimates may be made in accordance with this Circular with effect from 01.08.2007.
2. The recruitment/appointment to fill the vacancies in respect posts in the MN, MT, SL salary categories in the P.A.Circular No. 6/2006 may be made with the approval of the Secretary to the Ministry/Chief Secretary, if the post has been approved by the department of Management Services as per FR 71 and having confirmed that sufficient provisions have been allocated by the budget estimates to pay the salaries and other allowances. Such recruitments/appointments should be made only for vacancies created by the retirement, resignation, death and vacation of post of the officers on or after 30.06.2006.
3. In the recruitment/appointment for the posts outside the posts appear in the Para 2 above the instructions given in
The Management Services Circular No. 28 of 10.04.2006
- do - No.28(1) of 26.05.2006
- do - No.28(11) of 01.08.2006

remain applicable further.

4. While the recruitment/appointment should be made strictly on the instructions laid down in the Management Circular No. 28 (11) the Secretary to the Ministry be satisfied personally the recruitment/appointment is essential for the smooth and efficient service of the institute.
5. The recruitment/appointments should be made in accordance with the approved recruitment procedure while the approval of the Public Service Commission be obtained where necessary.
6. The necessary details regarding the designations and the number of posts recruited/appointed thus should be submitted to the department of management services within a period of one month.

You are hereby informed to contact the Director Mr. Gamaini Jayasekara (Tel No.2434871) or Deputy Director Mr. Jagath Dias (Tel: 2484758) for my further clarification on this Circular.

Sgd./ P.B.Jayasundara
Secretary to the Treasury
& Secretary to the
Ministry of Finance & Planning.

- Copy:
1. Secretary to the President
 2. Secretary to the Prime Minister
 3. Secretary to the Cabinet
 4. Secretary to the Public Administration and Home Affairs.
 5. Auditor General
 6. Secretary to Public Services Commissioner
 7. Secretary, Finance Commission