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திறைசேரி செயற்பாடுகள் திணைக்களம்

Department of Treasury Operations

ක.ප.ප.1559, මහා භාණ්ඩාගාරය, මුදල්, ක්‍රමසම්පාදන සහ ආර්ථික සංවර්ධන අමාත්‍යාංශය, කොළඹ 01, ශ්‍රී ලංකාව  
த.பெ.1559, பொது திறைசேரி, நிதி, திட்டமிடல் மற்றும் பொருளாதார அபிவிருத்தி அமைச்சு, கொழும்பு 01, இலங்கை  
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எனது இல  
My No.

TO/CFM/01/05/04)

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உமது இல  
Your

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திகதி  
Date

11 12.2025

### Treasury Operations Guidelines No: 04/2020

To: All Secretaries of Ministries, Chief Secretaries of Provincial Councils,  
Head of Departments and District Secretaries

### Collection of information for the determination of annual imprest limit to each Ministry/ Department for the payments under the budgetary provisions provided in the Appropriation Act for the Financial Year - 2026

01. As instructions given by Treasury Operations Guideline No: 04 dated 14.10.2020, you are hereby informed to submit an estimate as per the F.R. 367 (a) based on the budgetary provision provided under the expenditure head of your Institution in the budget estimates of 2026 for the purpose of determination Annual Imprest Limit for the year 2026 by using the formats TOD/IMP/1, TOD/IMP/2, TOD/IMP/3 , TOD/IMP/09 and TOD/IMP/13 to the Department of Treasury Operations on or before 22.12.2025.

02. The other provisions and instructions mentioned in the Treasury Operations Guideline No 04 are remained the same.

Jude Nilukshan  
Director General (Acting)