

ACTION PLAN 2018

Department of Treasury Operations

Ministry of Finance & Mass Media



General Treasury

Colombo 01

Action Plan 2018
Department of Treasury Operations
Ministry of Finance & Mass Media

1. Vision

“To be the best Government fund manager in the South Asia Region.”

2. Mission

“We are committed to ensure efficiency, economy and safety in handling funds belonging to the Consolidated Fund and other Treasury funds in order to harmonize the Government expenditure programmes with the revenue plans and borrowing programme, while providing stewardship towards fund accounting, including foreign borrowings.”

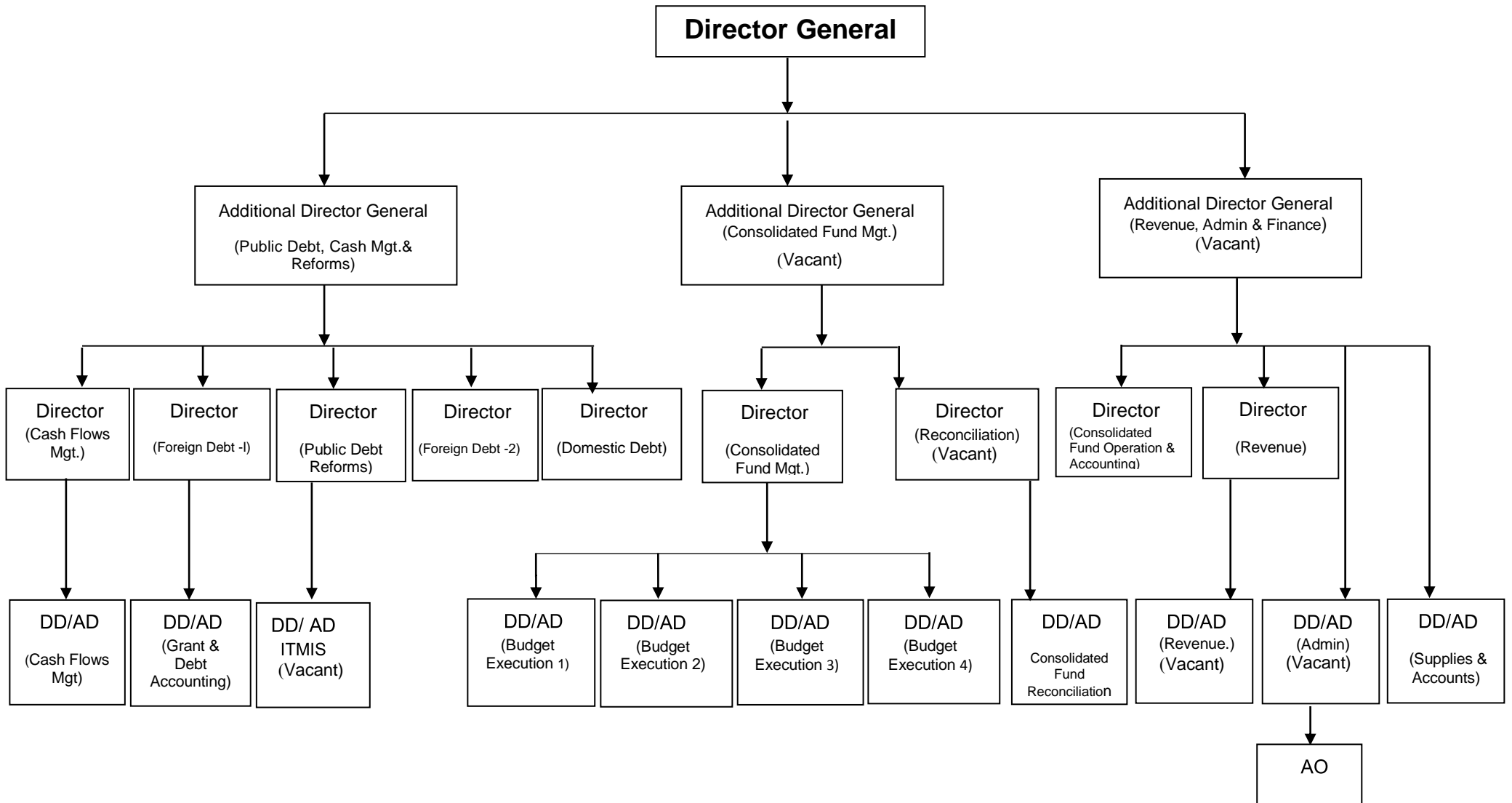
3. Cadre Information

Table 3(a) Cadre Information as at 21.02.2018

| Designation | Service | Grade/Class | Approved Cadre | Existing Cadre (31.12.2017) |
|--|---------|---------------|----------------|-----------------------------|
| Director General | SLAcS | Special | 1 | 1 |
| Additional Director General | SLAcS | Special | 3 | 1* |
| Director | SLAcS | I | 9 | 8 |
| Assistant Director/Deputy Director | SLAcS | III/ II | 10 | 8 |
| Assistant Director | SLAS | III | 1 | - |
| Administrative Officer | PMAS | Supra | 1 | 1 |
| Development Officer | DOS | III/ II/ I | 20 | 17 |
| P.M.A. (Class I/ II/III) | PMAS | III/ II/ I | 55 | 51 |
| Information and Communication Technology Assistant | SLICTS | 3- III/ II/ I | 7 | 1 |
| Driver | DS | III/ II/ I/Sp | 8 | 8 |
| K.K.S. I/ II/III | OES | III/ II/ I/Sp | 12 | 12 |
| Total | | | 127 | 108 |

*One Class I Officer of SLAcS is Acting full time basis in the Additional Director General Post

4. ORGANIZATION STRUCTURE



5. Policy

Harmonization of the Government expenditure programmes with the revenue plans and borrowing programme, while providing stewardship for fund accounting, including foreign borrowings to ensure economy, efficiency and safety in handling funds belonging to the Consolidated Fund and other Treasury funds.

6. Strategies

Creating an efficient organization within the Treasury to handle matters relating to consolidated fund management including public debt accounting. In this endeavor, it has to translate estimated revenue and expenditure given in the National Budget into real cash inflows and outflows prepared on annual, monthly and daily basis and manage them effectively and efficiently in order to implement the National Budget in achieving the goals and objectives of the government. For achieving these goals and Objectives following functions are carried out.

- Management of Treasury Cash Flows.
- Facilitation in arrangement of Domestic and Foreign Commercial Borrowings.
- Disbursement of Treasury Funds through the payment system.
- Assessment, prioritization and release of funds to spending agencies.

- Issuance of Treasury Guarantees.
- Maintenance of fund flows relating to the on-lending programs of the Government.
- Estimation, Collection and Accounting of Non-Tax Revenue under 10 Revenue heads.
- Facilitation for disbursement of funds under Foreign Aid Loans and Grants.
- Facilitation of Accounting for Foreign Aid.
- Accounting of Government borrowings debt services.
- Authorization and Supervision of Government bank accounts and imprest accounts.
- Operations of Public Officers Guaranty scheme.

| Policies | Strategies | Proposed Activity | Allocation (Rs./Mn.) | Date of Commence | Date of Completion | Financial Targets(Rs/ Mn) | | | | Physical Targets(%) | | | | Output or Indicator | Implementing Agency | Responsible by | Contact Tel. Nos. | Remarks |
|----------|------------|---|---------------------------------------|------------------------|-----------------------|---------------------------------|--------|--------|--------|------------------------|--------|--------|--------|--|------------------------|-------------------|-------------------------|---------|
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | Q 1 | Q 2 | Q 3 | Q 4 | | | | | |
| | | <u>Debt Management</u> | | | | | | | | | | | | | | | | |
| | | 1.2 Domestic Debt Management | | | | | | | | | | | | | | 01 - D | 2484971 | |
| | | 1.2.1 Preparation of Non Project Debt Estimates after obtaining draft estimates from relevant agencies. | | 01.07.2018 | 31.12.2018 | | | | | | | | | 1.2.1 Submission of Draft estimates before due dates | TOD | | | |
| | | 1.2.2 Submission of Draft Budget Estimates. | Rs. 1555Mn | 01.07.2018 | 31.12.2018 | | | | | | | | | 1.2.2 Timeliness submission | TOD | | | |
| | | 1.2.3 Accounting of Non Project Borrowings. | Rs. Rec. 637Mn Cap. 879Mn | 01.01.2018 | 31.12.2018 | | | | | | | | | 1.2.3 Updated & accurate information recording | TOD | | | |
| | | 1.2.4 Accounting for Non Project Debt Servicing. | | 01.01.2018 | 31.12.2018 | | | | | | | | | 1.2.4 Updated & accurate information recording | TOD | | | |
| | | 1.2.5 Maintaining Ledgers for Non-Project Loans. | | 01.01.2018 | 31.12.2018 | | | | | | | | | 1.2.5 Updated accurate information | TOD | | | |
| | | 1.2.6 Maintenance of Debt Stocks (Except project loans) | | 01.01.2018 | 31.12.2018 | | | | | | | | | 1.2.6 Updated accurate information | TOD | | | |
| | | 1.2.7 Obtain the approval of Cabinet for Borrowings. (Except Project loans) | | As per the requirement | | | | | | | | | | 1.2.7. Submission on time | TOD | | | |

| Policies | Strategies | Proposed Activity | Allocation (Rs./Mn.) | Date of Commence | Date of Completion | Financial Targets (Rs/ Mn) | | | | Physical Targets(%) | | | | Output or Indicator | Implementing Agency | Responsible by | Contact Tel. Nos. | Remarks |
|----------|------------|--|----------------------|------------------|--------------------|----------------------------|-----|-----|-----|---------------------|-----|-----|-----|---|---------------------|----------------|-------------------|---------|
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | Q 1 | Q 2 | Q 3 | Q 4 | | | | | |
| | | 1.3 Foreign Debt - 1 | | | | | | | | | | | | | | | | |
| | | 1.3.1 Management of Foreign Grant | | | | | | | | | | | | | | | | |
| | | 1.3.1.1 Maintenance of Deposit Accounts for Foreign Aid Grants | | 01.01.2018 | 31.12.2018 | | | | | | | | | 1.3.1.1 Availability of the Funds at the project Acct to be used, based on the Completion of other reporting for accounting | TOD | 01-D | 2484751 | |
| | | 1.3.1.2 Releasing of funds to the projects based on the cash flows, recommendation of NBD availability of provisions & funds in Deposit Accounts & receipt of the expenditure data | | 01.01.2018 | 31.12.2018 | | | | | | | | | 1.3.1.2 Smooth implementation of projects | TOD & NDB | 01-A | 2484749 | |
| | | 1.3.1.3 Reconciliation of deposit accounts relating to foreign aid grants | | 01.01.2018 | 31.12.2018 | | | | | | | | | 1.3.1.3 Accuracy of the recorded data | TOD | | | |
| | | 1.3.1.4 Accounting for grants | | 01.01.2018 | 31.12.2018 | | | | | | | | | 1.3.1.4 Availability of accurate information on Reporting the utilization of grant | TOD | | | |
| | | 1.3.2 Foreign Debt Accounting | | | | | | | | | | | | | | | | |
| | | 1.3.2.1 Preparation of public debt estimates after obtaining draft estimates from relevant agencies | | 01.01.2018 | 31.10.2018 | | | | | | | | | 1.3.2.1 Draft estimates | TOD, ERD & CBSL | | | |
| | | 1.3.2.2 Submission of draft budget estimates. | | 01.07.2018 | 31.10.2018 | | | | | | | | | 1.3.2.2 Timeliness submission of the estimate | TOD | | | |
| | | 1.3.2.3 Accounting of foreign loans & FCBU loans | | 01.01.2018 | 31.12.2018 | | | | | | | | | 1.3.2.3 Accurate foreign loan information (annually) | TOD | | | |
| | | 1.3.2.4 Accounting for foreign debt servicing | | 01.01.2018 | 31.12.2018 | | | | | | | | | 1.3.2.4 Accurate foreign debt servicing information | TOD | | | |
| | | | | | | | | | | | | | | | TOD | | | |

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|------------|------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | 1.3.2.5 Maintaining Ledgers for project on going loans | | 01.01.2018 | 31.12.2018 | | | | | | | | | | 1.3.2.5 Accurate information on disbursement and servicing of project loans. | | | | |
|--|--|--|--|------------|------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

| Policies | Strategies | Proposed Activity | Allocation (Rs./Mn.) | Date of Commence | Date of Completion | Financial Targets(Rs/ Mn) | | | | Physical Targets(%) | | | | Output or Indicator | Implementing Agency | Responsible by | Contact Tel. Nos. | Remarks |
|----------|------------|---|----------------------|------------------|--------------------|---------------------------|-----|-----|-----|---------------------|-----|-----|-----|---|-----------------------------------|----------------|-------------------|--|
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | Q 1 | Q 2 | Q 3 | Q 4 | | | | | |
| | | 1.4 Foreign Debt -2 | | | | | | | | | | | | | | 01 D | 2484743 | |
| | | 1.4.1 Management of Reimbursable Foreign Aid | | | | | | | | | | | | | | | | |
| | | 1.4.1.1 Fund releases to the foreign funded projects under reimbursable scheme. | | 01.01.2018 | 31.12.2018 | ✓ | ✓ | ✓ | ✓ | | | | | Availability of Funds at the project Acct to be used, based on the Completion of other reporting for accounting | Relevant Ministries As per budget | | | |
| | | 1.4.1.2 Maintaining records for reimbursements and monitoring the same | | 01.01.2018 | 31.12.2018 | ✓ | ✓ | ✓ | ✓ | | | | | Zero or Minimum amount of outstanding reimbursements by projects. | TOD & Projects | | | |
| | | 1.4.1.3 Facilitating for Operation of Special Imprest System and facilitating for Banking Arrangements of selected foreign funded projects. | | 01.01.2018 | 31.12.2018 | | | | | ✓ | ✓ | ✓ | ✓ | Provide the facilities Within 5 working days | TOD & Projects | | | |
| | | 1.4.1.4 Accounting for expenditure, replenishments and other transactions relating to the Imprest Fund Accounts. | | 01.01.2018 | 31.12.2018 | | | | | | | | | Accuracy of data on disbarment & replenish | TOD & Spending Units | | | |
| | | 1.4.2 Foreign Debt Management (Special Doller Accounts) | | | | | | | | | | | | | | | | |
| | | 1.4.2.1 Accounting for the Disbursements from the special currency accounts. | | 01.01.2018 | 31.12.2018 | | | | | | | | | 1.4.2.1 Accounting in correct ledger A/cs based on the CBSL credit advices. | Foreign Aid Management Division | | | |
| | | 1.4.2.2 Release of Disbursements based on the credit advice from CBSL. | | 01.01.2018 | 31.12.2018 | | | | | | | | | 1.4.2.2 Advice CBSL to releases promptly | -do - | | | 1.4.2.2 Based on the cash flow & availability of funds |
| | | 1.4.2.3 Accounting for foreign loan Expenditure & settlement of advances. | | 01.01.2018 | 31.12.2018 | | | | | | | | | 1.4.2.3 All reported expenditure accounting during the month. | -do- | | | 1.4.2.3 Based on the Budgetary provision & Availability of funds |
| | | 1.4.2.4 Coordinate and facilitate PMUs to ensure withdrawal applications. | | 01.01.2018 | 31.12.2018 | | | | | | | | | 1.4.2.4 Successful Withdrawal applications proceeded | -do- | | | |

| | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|---|--|------------|------------|--|--|--|--|--|--|--|--|--|-----------------|--|--|--|--|---|------|--|--|--|---|
| | | 1.4.2.5 Provide necessary inputs to ERD in preparation of new/extended loan agreements. | | 01.01.2018 | 31.12.2018 | | | | | | | | | | during the year | | | | | 1.4.2.5 contribute on for the loan negotiations | -do- | | | | 1.4.2.4 When new loans are being negotiated |
|--|--|---|--|------------|------------|--|--|--|--|--|--|--|--|--|-----------------|--|--|--|--|---|------|--|--|--|---|

Implementation of the Action Plan - 2018

| Policies | Strategies | Proposed Activity | Allocation (Rs./Mn.) | Date of Commence | Date of Completion | Financial Targets(Rs/ Mn) | | | | Physical Targets(%) | | | | Output or Indicator | Implementing Agency | Responsible by | Contact Tel. Nos. | Remarks |
|----------|------------|--|---------------------------------------|------------------|--------------------|---------------------------|-----|-----|-----|---------------------|-----|-----|-----|---------------------------------------|----------------------------------|--------------------|-------------------|---------|
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | Q 1 | Q 2 | Q 3 | Q 4 | | | | | |
| | | <p>2. Consolidated Fund Management</p> <p>2.1 Consolidated Fund Management</p> <p>2.1.1 Maintenance of Treasury Single Account System with the Government Commercial Banking network.</p> <p>2.1.2 Reconciliation of Imprest Accounts</p> <p>2.1.3 Refund from revenue requests based on the eligibility approved by the respective Chief Accounting Officer/ Accounting Officer</p> | <p>Rec. 6.9 Mn</p> <p>Cap. 0.7 Mn</p> | ongoing | | | | | | | | | | Consolidated Fund Management Division | 01 ADG (Vacant) 01 D 01 DD | 2484994 2151487 | | |

| Policies | Strategies | Proposed Activity | Allocation (Rs./Mn.) | Date of Commence | Date of Completion | Financial Targets(Rs/ Mn) | | | | Physical Targets(%) | | | | Output or Indicator | Implementing Agency | Responsible by | Contact Tel. Nos. | Remarks |
|----------|------------|--|---|---------------------|---|---------------------------------|--------|--------|--------|------------------------|--------|--------|--------|---------------------|---|-------------------|----------------------|---------|
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | Q 1 | Q 2 | Q 3 | Q 4 | | | | | |
| | | <p>2.2 Budget Execution</p> <p>2.2.1 Determination of Annual Imprest Limits on Budget Execution Agencies.</p> <p>2.2.2 Release of imprest to Budget Execution Agencies for the execution of their Annual expenditure programmes considering the liquidity position.</p> <p>2.2.3 Confirmation of fund release for the Letter of Credit.(LC)</p> <p>2.2.4 Authorizing opening of Official bank A/Cs of Executing Agencies.</p> | <p>Rec. 22.4 Mn Cap. 1.5 Mn</p> | | <p>2.2.1 Before 22nd of January 2018</p> <p>2.2.2 On Request/On Requirement</p> <p>2.2.3 On Request</p> <p>2.2.4 Ongoing</p> | | | | | | | | | | <p>04 AD</p> <p>2484745 2484739 2484742 2484744</p> | | | |

| Policies | Strategies | Proposed Activity | Allocation (Rs./Mn.) | Date of Commence | Date of Completion | Financial Targets(Rs/Mn) | | | | Physical Targets(%) | | | | Output or Indicator | Implementing Agency | Responsible by | Contact Tel. Nos. | Remarks |
|----------|------------|---|----------------------|------------------|--|--------------------------|-----|-----|-----|---------------------|-----|-----|--|---------------------|---------------------|----------------|-------------------|---------|
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | Q 1 | Q 2 | Q 3 | Q 4 | | | | | |
| | | <p>3. Revenue Admin & Finance</p> <p>3.1 Revenue</p> <p>3.1.1 Non Tax Revenue Collection and Revenue Accounting</p> <p>3.1.1.1 Review and Execution of the recovery term of the Sub Loan agreements.</p> <p>3.1.1.2 Preparation of the revenue Estimates, Revenue Accounts for Sub Loans</p> <p>3.1.1.3 Preparation of Sub Loans Debtor Accounts.</p> <p>3.1.2 Maintaining of 10 Non tax Revenue Heads assigned to DG TOD</p> <p>3.1.2.1 Preparation of Estimates on Non Tax Heads for which DG-TOD is responsible.</p> <p>3.1.2.2 Submission of Final Revenue Accounts</p> | | | Ongoing | | | | | | | | | | 01-D | 2484741 | | |
| | | | | | Sub Loan debtor Account as Requested by SAD | | | | | | | | Recovery of Sub Loan & Installment as per the agreements | | 01 DD (Vacant) | | | |
| | | | | | Ongoing | | | | | | | | Draft Estimates / Draft Revenue Accounts | | | | | |
| | | | | | 10 Non Tax Heads Estimates: By 31 st july | | | | | | | | Debtor Account | | | | | |
| | | | | | Revenue Accounts: 31 st March | | | | | | | | Revenue Collected against the estimates. | | | | | |
| | | | | | | | | | | | | | Revenue Estimates | | | | | |
| | | | | | | | | | | | | | Revenue Accounts | | | | | |

| | | | | | | | | | | | | | | | | | |
|--|--|---|--|--|--|--|--|--|--|--|--|--|-------------------------|--|--|--|--|
| | | 3.1.2.3 Submission of Arrears Revenue Reports | | | Arrears Revenue: 31 st July | | | | | | | | Arrears Revenue Reports | | | | |
|--|--|---|--|--|--|--|--|--|--|--|--|--|-------------------------|--|--|--|--|

| Policies | Strategies | Proposed Activity | Allocation (Rs./Mn.) | Date of Commence | Date of Completion | Financial Targets(Rs/Mn) | | | | Physical Targets(%) | | | | Output or Indicator | Implementing Agency | Responsible by | Contact Tel. Nos. | Remarks |
|----------|------------|---|----------------------|------------------|---|--------------------------|-----|-----|-----|---------------------|-----|-----|-----|---|---------------------|----------------|-------------------|---------|
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | Q 1 | Q 2 | Q 3 | Q 4 | | | | | |
| | | <p>3.1.3 Acting as an intermediate for distribution of sale of Lotteries from National Lotteries Board</p> <p>3.1.4 Issuance of Treasury Guarantees and Manage them in accordance with the statutory provisions</p> <p>3.1.5 Submission of Observation/ Comments on Cabinet Memorandums.</p> <p>3.1.6 Review and Monitor the bank outstanding quarterly basis</p> | | | <p>10 Lotteries</p> <p>Comply with Fiscal Mgt. Res. Act No. 03 of 2003 and the Amendment Act No 13 of 2016</p> <p>Submit within 2-3 days</p> <p>Quarterly</p> | | | | | | | | | <p>Timely Distribution of Funds</p> <p>No. of Treasury Guarantee issued/ Extended Withing the prescribed limit</p> <p>Observations/ Comments</p> <p>TG Outstanding Report</p> | | | | |

| | | | | | | | | | | | | | | | | | | | | | |
|--|--|---------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|---|--|--|--|--|---------------|
| | | loan guarantee fund | | | | | | | | | | | | | | 3.2.5 Submission of monthly summery on time | | | | | 3.2.5 Monthly |
|--|--|---------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|---|--|--|--|--|---------------|

10. GANTT CHART

Time – bound Activity Plan – 2018

Core Function: Cash Flows Management & Implementation of Borrowing Programme

| Activity | Time Span | | | | | | | | | | | | Remarks | Expected Output | | | | | | | | |
|--|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------|--|-----------------------------|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | | | | | | | | | | |
| 1. Cash Flows Management | | | | | | | | | | | | | | | | | | | | | | |
| 1.1 Treasury Cash Flows & Management | | | | | | | | | | | | | | | | | | | | | | |
| 1.1.1 Forecasting | | | | | | | | | | | | | | | | | | | | | | |
| a) Yearly | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ |
| b) Monthly | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ |
| c) Daily | ■ | | | | | | | | | | | | Ongoing | Annual, Monthly and Daily Cash Flow Reports. | | | | | | | | |
| 1.1.2 Review & update the cash flow | | | | | | | | | | | | | | | | | | | | | | |
| 1.1.2.1 Daily Updating Actual | ■ | | | | | | | | | | | | | | Reports on Actual Cash Flow | | | | | | | |
| 1.1.3 Implementation of Borrowing Programme | | | | | | | | | | | | | | | | | | | | | | |
| 1.1.3.1 Translate Annual Borrowing Limit into the Borrowing programme | ■ | | | | | | | | | | | | Ongoing | Borrowing Reports | | | | | | | | |
| 1.1.3.2 Prepare Monthly Borrowing Programme to be discussed at the DDMC –CBSL | ■ | | | | | | | | | | | | Ongoing | | | | | | | | | |
| 1.1.4 Reconciliation of cash flow data with TFMS data and CBSL data Review & update the cash flow | | | | | | | | | | | | | | | | | | | | | | |

| | | | | | | | | | | | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|---------|-----------------------------------|------------------------|
| Reconciliation of cash flow data with TFMS data and CBSL data | | | | | | | | | | | | | | | | | Ongoing | Validity of Cash flow data | |
| 1.1.5 Fiscal position report (Midyear Report) | | | | | | | | | | | | | | | | | | | |
| Fiscal position report (Midyear Report) | | | | | | | | | | | | | | | | | | Before 30 th September | Fiscal position report |

GANTT CHART

Time –bound Activity Plan – 2018

Core Function: Domestic Debt Management

| Activities | Time Span | | | | | | | | | | | | Remarks | Expected Output | | |
|---|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------|-----------------|---|---------------------------------------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | | | | |
| 1.2.1 Preparation of Non Project Debt Estimates after obtaining draft estimates from relevant agencies. | | | | | | | | | | | | | | | Period is determined as per the Budget Calendar | Draft Estimates |
| 1.2.2 Submission of Draft Budget Estimates. | | | | | | | | | | | | | | | As per the Budget Calendar | Timeliness submission |
| 1.2.3 Accounting of Non Project Debt. | | | | | | | | | | | | | | | On receipt of information from CBSL | Accurate Information |
| 1.2.4 Accounting for Non Project Debt Servicing. | | | | | | | | | | | | | | | On receipt of information from CBSL | Accurate Information |
| 1.2.5 Maintaining Ledgers for Non Project Loans. | | | | | | | | | | | | | | | On receipt of information from CBSL | Accurate Information |
| 1.2.6 Maintenance of Debt Stock (Except Project loans) | | | | | | | | | | | | | | | On receipt of information from CBSL | Accurate Information |
| 1.2.7 Preparation of Cabinet Papers for Borrowings | | | | | | | | | | | | | | | As per the requirement | approval of the Cabinet for Borrowing |

GANIT CHART

Time –bound Activity Plan – 2018

Core Function : Foreign Debt Management - 1

| Activities | Time Span | | | | | | | | | | | | Remarks | Expected Output | |
|---|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | | | |
| 1.3.1 Management of Foreign Debt & Grants | | | | | | | | | | | | | | | |
| 1.3.1.1 Maintaining Deposit Accounts for Foreign Aid Grants | | | | | | | | | | | | | | On going | Availability of the Funds at the project Acct to be used, based on the Completion of other reporting for accounting |
| 1.3.1.2 Releasing of funds to the projects based on the cash flow, NBD recommending, availability of provision, funds in the deposit accounts & receipt of the expenditure data | | | | | | | | | | | | | | On the recommendation of National Budget Department | Smooth implementation of projects |
| 1.3.1.3 Reconciliation of deposit accounts relating to foreign aid grants | | | | | | | | | | | | | | Monthly | Accuracy of the recorded data |
| 1.3.1.4 Accounting for grants | | | | | | | | | | | | | | Daily | On Reporting the utilization of grant |
| 1.3.2 Foreign Debt Accounting | | | | | | | | | | | | | | | |
| 1.3.2.1 Preparation of Public Debt Estimates after obtaining draft estimates from relevant agencies | | | | | | | | | | | | | | Period is determined as per the Budget Calendar. | Draft Estimates |
| 1.3.2.2 Submission of Draft Budget Estimates | | | | | | | | | | | | | | As per the Budget Calendar | Timeliness submission of the estimate |
| 1.3.2.3 Accounting of foreign loans & FCBU loans | | | | | | | | | | | | | | On receipt of information from CBSL & ERD | Accurate foreign debt servicing Information |
| 1.3.2.4 Accounting for Foreign Debt Servicing | | | | | | | | | | | | | | On receipt of information from CBSL & ERD | Accurate Information |
| 1.3.2.5 Maintaining Ledgers for project loans | | | | | | | | | | | | | | - Do- | Accurate information on disbursement and servicing project loans |

GANIT CHART

Time –bound Activity Plan – 2018

Core Function : Foreign Debt Management - 2

| Activity | Time Span | | | | | | | | | | | | Remarks | Expected Output | |
|---|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------|--|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | | | |
| 1.4.1 Management of Reimbursable Foreign Aid | | | | | | | | | | | | | | | |
| 1.4.1.1 Fund release to the foreign funded projects under reimbursable scheme. | | | | | | | | | | | | | | Based on the cash flow and availability of funds. | Availability of Funds at the project Acct to be used, based on the Completion of other reporting for accounting |
| 1.4.1.2 Maintaining records for reimbursements and monitoring the same. | | | | | | | | | | | | | | Based on the CBSL credit advice. | Zero or Minimum amount of outstanding reimbursements by projects. |
| 1.4.1.3 Facilitating for Operation of Special Imprest System and facilitating for Banking Arrangements of selected foreign funded projects. | | | | | | | | | | | | | | As pre the instruction given in the Circulars and financial regulations. | Provide the facilities Within 5 working days |
| 1.4.1.4 Accounting of Expenditure replenishments and other transactions relating to the Imprest Fund Accounts. | | | | | | | | | | | | | | As pre the instruction given in the Circulars and financial regulations. | Accuracy of data on disbarment & replenishment. |

GANIT CHART
Time –bound Activity Plan – 2018

| Activity | Time Span | | | | | | | | | | | | Remarks | Expected Output | |
|---|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|---|--|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | | | |
| 1.4.2 Foreign Debt Management (Special Dollar Accounts) | | | | | | | | | | | | | | | |
| 1.4.2.1 Accounting of the Disbursements of the special currency accounts. | ————— | | | | | | | | | | | | Based on the CBSL credit advice. | Monthly reconciliation. | |
| 1.4.2.2 Release of Disbursements based on the credit advice from CBSL. | ————— | | | | | | | | | | | | Based on the cash flow and availability of funds | Availability of the funds at the project accounting | |
| 1.4.2.3 Accounting of foreign loan Expenditure & settlement of advances. | ————— | | | | | | | | | | | | Based on the budgetary provision and availability of funds | No of withdrawal applications proceed during the year | |
| 1.4.2.4 Coordinate and facilitate PMUs to ensure making their withdrawal applications accurately. | ————— | | | | | | | | | | | | When new loans are being negotiated | Smooth implementation of disbursement / Accounting of the project | |
| 1.4.2.5 Provide necessary inputs to ERD in preparation of new / extended loan agreements. | ————— | | | | | | | | | | | | As per the CBSL project Unit | Issued of implementation of disbursements, accounting & servicing of the loan | |

GANTT CHART

Time – bound Activity Plan – 2018

Core Function: Consolidated Fund Management

| Activity | Time Span | | | | | | | | | | | | Remarks | Expected Output | |
|---|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------|-----------------|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | | | |
| 2.1 Consolidated Fund Management | | | | | | | | | | | | | | | |
| 2.1.1 Maintenance of Treasury Single Account System with the Government Commercial Banking network. | | | | | | | | | | | | | | Ongoing | Real time fund availability to the Budget Executing Agencies, Minimum bank balances with the appropriate no. of official Bank accounts. |
| 2.1.2 Reconciliation of Imprest Accounts | | | | | | | | | | | | | | Ongoing | No. of reconciled imprest accounts. |
| 2.1.3 Approve the refund from revenue request base on the eligibility approved by the respective Chief Accounting Officer/ Accounting Officer | | | | | | | | | | | | | | Ongoing | No. of approved refund applications out of the eligible requests. |

GANTT CHART

Time – bound Activity Plan – 2018

Core Function: Non Tax Revenue Collection and Revenue Accounting

| Activity | Time Span | | | | | | | | | | | | Remarks | Expected Output | | |
|--|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---|--|---|-----------------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | | | | |
| 3.1 Revenue | | | | | | | | | | | | | | | | |
| 3.1.1 Non Tax Revenue Collection and Revenue Accounting | | | | | | | | | | | | | | | | |
| 3.1.1.1 Review and Execution of the recovery term of the Sub Loan agreements. | | | | | | | | | | | | | On going | Recovery of Sub Loan Instalment/Interest as per the agreements. | | |
| 3.1.1.2 Preparation of the revenue Estimates, Revenue Accounts for Sub Loans | | | | | | | | | | | | | | Draft Estimates Draft Revenue accounts | | |
| 3.1.1.3 Preparation of Sub Loans debtor accounts | | | | | | | | | | | | | | | Sub Loans debtor accounts as requested by SAD | Debtor accounts |
| 3.1.2 Maintaining of 10 Non tax Revenue Heads assigned to DG TOD | | | | | | | | | | | | | Ongoing | Revenue Collected against the estimates. | | |
| 3.1.2.1 Preparation of Estimates on Non Tax Revenue Heads for which DG-TOD is responsible | | | | | | | | | | | | | 10 Non tax Revenue Heads Estimates : By 31 st July | Revenue Estimates | | |
| 3.1.2.2 Submission of Final Revenue Accounts | | | | | | | | | | | | | Revenue accounts: 31 st March | Revenue accounts | | |
| 3.1.2.3 Submission of Arrears Revenue Reports | | | | | | | | | | | | | | Arrears Revenue : 31 st January and 31 st July | Arrears Revenue Reports | |
| 3.1.3 Acting as an intermediate for distribution of sale of Lotteries from National Lotteries Board | | | | | | | | | | | | | 10 Lotteries | Timely Distribution of Fund | | |

| Activity | Time Span | | | | | | | | | | | | Remarks | Expected Output | |
|---|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------|---|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | | | |
| 3.1.4 Issuance of Treasury Guarantees and Manage them in accordance with the statutory provisions | | | | | | | | | | | | | | Comply with Fiscal Mgt.Res.Act.No.03 of 2003 and the Amendment Act.13 of 2016 | No. of Treasury Guarantee issued / Extended |
| 3.1.5 Submission of Observation/ Comments on Cabinet Memorandums | | | | | | | | | | | | | | Submit within 2-3 days | Observations/ Comment |
| 3.1.6 Review and Monitor the bank outstanding quarterly basis | | | | | | | | | | | | | | Quarterly | TG Outstanding Report |

GANTT CHART

Time – bound Activity Plan – 2018

Core Function: Fund Operations and Accounting

| Activity | Time Span | | | | | | | | | | | | Remarks | Expected Output | |
|--|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------|--|---|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | | | |
| 3.2 Fund Operations and Accounting | | | | | | | | | | | | | | | |
| 3.2.1 Maintenance of DST's bank accounts assuring the proper collections & payments of the Consolidated Fund. | | | | | | | | | | | | | | Daily/ Monthly Before 15 th of the following month | Bank Reconciliation Statements |
| 3.2.1.1 Reconciliation of all DST's Bank Accounts | | | | | | | | | | | | | | | |
| 3.2.2 Maintenance of sub ledger accounts 8020, 8176, 8192, 8315, 8583 | | | | | | | | | | | | | | Quarterly reconciliation | Reconciliation with the state accounts balances. |
| 3.2.3 Maintenance of Treasury Operation Manager Software with timely improvements required to facilitate electronic transactions with bank in order to reduce time gaps and mitigate the management information delays for quality management decisions. | | | | | | | | | | | | | | Ongoing/ Monthly | Real time fund transfer to the Budget Executing Agencies. Submission of monthly DR/CR summaries to SAD |
| 3.2.4 Settlement of the eligible Public officers' loan balances under the "Public Officers Guarantee Scheme" to the Banks as per the provision in XXIV-11:8:8 of the Establishment Code. | | | | | | | | | | | | | | Ongoing | No. of Loan outstanding settled to the bank out of eligible claims from the banks. |
| 3.2.4.1 Maintenance of registers and ledgers in connected with loan guarantee fund | | | | | | | | | | | | | | | |
| 3.2.5 Submission of monthly accounts to DGSA before target dates. | | | | | | | | | | | | | | Monthly | Submission of monthly accounts before target dates |

| Annual Budget Estimate - 2018 | | | | |
|--|---------------------------|-----------------------|-----------------------------|-----------------------------|
| | | | | Rs. Mn |
| Category | Recurrent | Capital | Debt Amortization | Total |
| <u>Appropriation Law</u> | | | | |
| Department Expenditure | 90,635 | 4,450 | - | 95,085 |
| Transfer to Public Institutions | 1,200,000 | - | - | 1,200,000 |
| Loan Floating Expenses | 17,110,000 | - | - | 17,110,000 |
| Interest Payments | 16,250,000 | - | - | 16,250,000 |
| Debt Repayment | - | - | 400,000 | 400,000 |
| Lending on SME's | - | 305,000 | - | 305,000 |
| <i>Sub Total</i> | <i>34,650,635</i> | <i>309,450</i> | <i>400.000</i> | <i>35,360,085</i> |
| <u>Special Law</u> | | | | |
| Interest Payment, Discounts on Treasury Bills & Treasury Bonds | 803,750,000 | - | - | 803,750,000 |
| Debt Repayment | - | - | 1,149,600,000 | 1,149,600,000 |
| <i>Sub Total</i> | <i>803,750,000</i> | <i>-</i> | <i>1,149,600,000</i> | <i>1,953,350,000</i> |
| Grand Total | 838,400,635 | 309,450 | 1,150,000,000 | 1,988,710.085 |

| | |
|-------------|---|
| Head : | 249 - Department of Treasury Operations |
| Programme : | 01 - Operational Activities |
| Project : | 01 - Administration and Treasury Management |

Category : Recurrent

| Object | Category /Object /Item Description | Annual Estimate Rs. | Budget cut | Supplementary / FR 66 | Net Provision | Basis of Apportionment | DG's Office | ADG's Office | Core Functions | | | | | | | Supporting Functions | | |
|--------|--|----------------------|------------|-----------------------|----------------------|---|------------------|------------------|-------------------|------------------|----------------------------|----------------------------|------------------|-------------------|------------------|----------------------|-------------------|------------------|
| | | | | | | | | | Budget Execution | Cash Management | Fund Operations & Accounts | Consolidated Fund Accounts | Foreing Debt 1 | Foreing Debt 11 | Domestic Debt | Revenue | Supply & Accounts | Admin. & HR |
| | Personal Emoluments | 71,750,000 | | | 71,750,000 | | 3,958,765 | 3,670,167 | 16,452,276 | 5,378,933 | 5,799,803 | 6,167,656 | 3,658,693 | 6,885,994 | 2,910,904 | 5,589,688 | 6,283,062 | 4,994,058 |
| 1001 | Salaries and Wages | 41,000,000 | | | 41,000,000 | Proportion of Basic Salary | 2,187,270 | 2,058,607 | 9,493,012 | 3,068,153 | 3,307,392 | 3,523,613 | 2,112,767 | 3,972,620 | 1,680,945 | 3,186,058 | 3,548,466 | 2,861,098 |
| 1002 | Overtime and Holiday Payments | 750,000 | | | 750,000 | OT hrs of minor Staff | 171,053 | 105,263 | 13,158 | 65,789 | 72,368 | 65,789 | - | 6,579 | - | 72,368 | 138,158 | 39,474 |
| 1003 | Other Allowances | 30,000,000 | | | 30,000,000 | Propotion of Allowances | 1,600,442 | 1,506,298 | 6,946,106 | 2,244,990 | 2,420,043 | 2,578,253 | 1,545,927 | 2,906,795 | 1,229,959 | 2,331,262 | 2,596,438 | 2,093,486 |
| | Travelling Expenses | 3,625,000 | | | 3,625,000 | | 202,961 | 202,961 | 933,553 | 374,671 | 196,711 | 374,671 | 184,211 | 374,671 | 184,211 | 196,711 | 202,961 | 196,711 |
| 1101 | Domestic | 125,000 | | | 125,000 | No. of Minor Staff | 18,750 | 18,750 | 12,500 | 6,250 | 12,500 | 6,250 | - | 6,250 | - | 12,500 | 18,750 | 12,500 |
| 1102 | Foreign | 3,500,000 | | | 3,500,000 | No. of Staff Officer | 184,211 | 184,211 | 921,053 | 368,421 | 184,211 | 368,421 | 184,211 | 368,421 | 184,211 | 184,211 | 184,211 | 184,211 |
| | Supplies | 5,300,000 | | | 5,300,000 | | 363,512 | 327,723 | 775,264 | 367,688 | 423,075 | 390,836 | 312,301 | 428,041 | 289,153 | 423,075 | 965,852 | 233,481 |
| 1201 | Stationery and Office Requisites | 2,500,000 | | | 2,500,000 | No. of Employees | 115,741 | 115,741 | 578,704 | 162,037 | 208,333 | 185,185 | 115,741 | 231,481 | 92,593 | 208,333 | 254,630 | 231,481 |
| 1202 | Fuel | 2,700,000 | | | 2,700,000 | No. of Entitled Emp. | 238,680 | 193,800 | 196,560 | 196,560 | 196,560 | 196,560 | 196,560 | 196,560 | 196,560 | 196,560 | 693,040 | 2,000 |
| 1203 | Diets & Uniforms | 100,000 | | | 100,000 | No. of Entitled Emp. | 9,091 | 18,182 | - | 9,091 | 18,182 | 9,091 | - | - | - | 18,182 | 18,182 | - |
| | Maintenance Expenditure | 4,300,000 | | | 4,300,000 | | 443,370 | 485,121 | 435,476 | 443,877 | 427,935 | 431,225 | 84,008 | 71,862 | 35,678 | 453,745 | 864,727 | 122,976 |
| 1301 | Vehicles | 2,800,000 | | | 2,800,000 | No. of Vehicles | 350,000 | 350,000 | - | 350,000 | 350,000 | 350,000 | - | - | - | 350,000 | 700,000 | - |
| 1302 | Plant, Machinery and Equipment | 500,000 | | | 500,000 | No. of Machinery & Equipment | 16,447 | 19,737 | 108,553 | 36,184 | 39,474 | 42,763 | 26,316 | 52,632 | 16,447 | 46,053 | 49,342 | 46,053 |
| 1303 | Buildings and Structures | 1,000,000 | | | 1,000,000 | Floor Area | 76,923 | 115,385 | 326,923 | 57,692 | 38,462 | 38,462 | 57,692 | 19,231 | 19,231 | 57,692 | 115,385 | 76,923 |
| | Services | 4,660,000 | | | 4,660,000 | | 148,588 | 120,855 | 1,137,922 | 164,620 | 167,796 | 199,208 | 734,620 | 814,384 | 718,031 | 167,796 | 154,384 | 131,796 |
| 1401 | Transport | 2,400,000 | | | 2,400,000 | No. of Entitled Emp. | - | - | 600,000 | - | - | - | 600,000 | 600,000 | 600,000 | - | - | - |
| 1402 | Postal & Communication | 2,100,000 | | | 2,100,000 | Telephone All Entitled Employees | 112,588 | 112,588 | 496,588 | 156,353 | 159,529 | 190,941 | 126,353 | 206,118 | 109,765 | 159,529 | 146,118 | 123,529 |
| 1409 | Other | 160,000 | | | 160,000 | No of Sections | 36,000 | 8,267 | 41,333 | 8,267 | 8,267 | 8,267 | 8,267 | 8,267 | 8,267 | 8,267 | 8,267 | 8,267 |
| | Transfers | 1,201,000,000 | | | 1,201,000,000 | | - | - | 346,541 | 79,233 | 140,278 | 162,046 | 55,736 | 81,263 | - | 1,200,000,000 | 46,302 | 88,601 |
| 1503 | Public Institutions | 500,000,000 | | | 500,000,000 | As per Request | - | - | - | - | - | - | - | - | - | 500,000,000 | - | - |
| 1505 | Subscriptions and Contributions Fees | 700,000,000 | | | 700,000,000 | As per Request | - | - | - | - | - | - | - | - | - | 700,000,000 | - | - |
| 1506 | Property Loan Interest | 1,000,000 | | | 1,000,000 | No. of Loan obtained Emp. | - | - | 346,541 | 79,233 | 140,278 | 162,046 | 55,736 | 81,263 | - | - | 46,302 | 88,601 |
| | Total Recurrent Expenses | 1,290,635,000 | | | 1,290,635,000 | | 5,117,196 | 4,806,827 | 20,081,031 | 6,809,021 | 7,155,597 | 7,725,642 | 5,029,569 | 8,656,216 | 4,137,977 | 1,206,831,015 | 8,517,287 | 5,767,622 |
| | 1st Level Absorption (Based on No of Staff - DG & ADG staff Excluded) | | | | | | (5,117,196) | | 1,305,407 | 365,514 | 469,947 | 417,730 | 261,081 | 522,163 | 208,865 | 469,947 | 574,379 | 522,163 |
| | | | | | | | | (4,806,827) | 1,226,231 | 343,345 | 441,443 | 392,394 | 245,246 | 490,493 | 196,197 | 441,443 | 539,542 | 490,493 |
| | | | | | | | | | 22,612,669 | 7,517,880 | 8,066,987 | 8,535,766 | 5,535,897 | 9,668,871 | 4,543,039 | 1,207,742,405 | 9,631,208 | 6,780,277 |
| | 2nd Level Absorption (Based on No of Staff - Finance & Admin Staff) | | | | | (Allocation of supporting function costs to core functions) | | | 3,127,016 | 875,564 | 1,125,726 | 1,000,645 | 625,403 | 1,250,806 | 500,323 | 1,125,726 | (9,631,208) | |
| | | | | | | | | | 2,201,389 | 616,389 | 792,500 | 704,444 | 440,278 | 880,556 | 352,222 | 792,500 | | (6,780,277) |
| | Absorbed Total Recurrent Expenditure | | | | | | - | - | 27,941,074 | 9,009,833 | 9,985,213 | 10,240,855 | 6,601,578 | 11,800,233 | 5,395,584 | 1,209,660,630 | - | - |

Category : Capital

| Object | Category /Object /Item Description | Annual Estimate Rs. | Budget cut | Supplementary / FR 66 | Net Provision | Basis of Apportionment | DG's Office | ADG's Office | Core Functions | | | | | | | Supporting Functions | | | |
|----------------------------------|--|---|------------|-----------------------|----------------------|------------------------|----------------|----------------|-------------------|------------------|----------------------------|----------------------------|------------------|-------------------|------------------|----------------------|-------------------|----------------|--|
| | | | | | | | | | Budget Execution | Cash Management | Fund Operations & Accounts | Consolidated Fund Accounts | Foreing Debt 1 | Foreing Debt 11 | Domestic Debt | Revenue | Supply & Accounts | Admin & HR | |
| | Rehabilitation and Improvement of Capital Assets | 1,950,000 | | | 1,950,000 | | 121,437 | 131,052 | 346,437 | 160,747 | 185,351 | 170,645 | 73,247 | 107,749 | 48,925 | 190,158 | 306,787 | 107,466 | |
| 2001 | Buildings and Structures | 150,000 | | | 150,000 | Floor Area | 11,538 | 17,308 | 49,038 | 8,654 | 5,769 | 5,769 | 8,654 | 2,885 | 2,885 | 8,654 | 17,308 | 11,538 | |
| 2002 | Plant, Machinery and Equipment | | | | | | | | - | | | | | | | | | | |
| 2002-1 | Implementation of Treasury Single Accounts System | 1,000,000 | | | 1,000,000 | No of Users | 14,706 | 14,706 | 264,706 | 58,824 | 88,235 | 73,529 | 58,824 | 102,941 | 44,118 | 88,235 | 102,941 | 88,235 | |
| 2002-2 | Other | 100,000 | | | 100,000 | Floor Area | 7,692 | 11,538 | 32,692 | 5,769 | 3,846 | 3,846 | 5,769 | 1,923 | 1,923 | 5,769 | 11,538 | 7,692 | |
| 2003 | Vehicles | 700,000 | | | 700,000 | No of Vehicles | 87,500 | 87,500 | - | 87,500 | 87,500 | 87,500 | - | - | - | 87,500 | 175,000 | - | |
| | Acquisition of Capital Assets | 1,000,000 | | | 1,000,000 | | - | - | 295,294 | 80,000 | - | - | 88,235 | - | 118,235 | - | 29,412 | 388,824 | |
| 2102 | Furniture and Office Equipment | 1,000,000 | | | 1,000,000 | As per Request | - | - | 295,294 | 80,000 | - | - | 88,235 | - | 118,235 | - | 29,412 | 388,824 | |
| 2401 | Capacity Building | 1,500,000 | | | 1,500,000 | | 69,444 | 69,444 | 347,222 | 97,222 | 125,000 | 111,111 | 69,444 | 138,889 | 55,556 | 125,000 | 152,778 | 138,889 | |
| | Staff Training | 1,500,000 | | | 1,500,000 | No of Employees | 69,444 | 69,444 | 347,222 | 97,222 | 125,000 | 111,111 | 69,444 | 138,889 | 55,556 | 125,000 | 152,778 | 138,889 | |
| Total Capital Expenditure | | 4,450,000 | | | 4,450,000 | | 190,881 | 200,496 | 988,953 | 337,969 | 310,351 | 281,756 | 230,926 | 246,638 | 222,716 | 315,158 | 488,977 | 635,178 | |
| | 1st Level Absorption | | | | | | (190,881) | | 48,694 | 13,634 | 17,530 | 15,582 | 9,739 | 19,478 | 7,791 | 17,530 | 21,425 | 19,478 | |
| | (Based on No of Staff - DG & ADG staff Excluded) | | | | | | | (200,496) | 51,147 | 14,321 | 18,413 | 16,367 | 10,229 | 20,459 | 8,184 | 18,413 | 22,505 | 20,459 | |
| | | | | | | | - | - | 1,088,794 | 365,924 | 346,293 | 313,705 | 250,895 | 286,574 | 238,691 | 351,101 | 532,907 | 675,115 | |
| | 2nd Level Absorption | (Allocation of supporting function costs to core functions) | | | | | | | | 173,022 | 48,446 | 62,288 | 55,367 | 34,604 | 69,209 | 27,683 | 62,288 | (532,907) | |
| | (Based on No of Staff - Finance & Admin Staff Excluded) | | | | | | | | 219,193 | 61,374 | 78,910 | 70,142 | 43,839 | 87,677 | 35,071 | 78,910 | | 675,115) | |
| | Absorbed Total Capital Expenditure | | | | | | | | 1,481,009 | 475,745 | 487,491 | 439,214 | 329,338 | 443,460 | 301,445 | 492,299 | - | - | |
| | Absorbed Total Recurrent Expenditure | | | | | | | | 27,941,074 | 9,009,833 | 9,985,213 | 10,240,855 | 6,601,578 | 11,800,233 | 5,395,584 | 1,209,660,630 | - | - | |
| | Absorbed Total Recurrent & Capital Expend. | 1,295,085,000 | | | 1,295,085,000 | | - | - | 29,422,083 | 9,485,578 | 10,472,703 | 10,680,069 | 6,930,915 | 12,243,693 | 5,697,029 | 1,210,152,929 | - | - | |

Statement of Monthly/Quartely Cash Flow forecast as per approved Expenditure Plans for the

year 2018

Name of the Ministry/Department/District Secretariat : Treasury Operations

| | Expenditure items (with Expenditure Codes) | Cash Requirement for the approved expenditure plans | | | | | | | | | | | | | | | | Rs'000 | |
|------|--|---|----------------|----------------|------------------|----------------|----------------|----------------|---------------------|----------------|----------------|----------------|------------------|----------------|----------------|----------------|------------------|------------------|--|
| | | Jan | Feb | Mar | 1st Qtr Total | Apr | May | Jun | 2nd Qtr Total | Jul | Aug | Sep | 3rd Qtr Total | Oct | Nov | Dec | 4th Qtr Total | Total | |
| I | Salaries and allowance (1001 and 1003) | 2,793 | 2,793 | 2,793 | 8,379 | 2,793 | 2,793 | 2,793 | 8,379 | 2,793 | 2,793 | 2,793 | 8,379 | 2,793 | 2,793 | 2,800 | 8,386 | 33,523 | |
| | Other Allowances Paid with salary (Except code 1003) | 2,500 | 2,500 | 2,500 | 7,500 | 2,500 | 2,500 | 2,500 | 7,500 | 2,500 | 2,500 | 2,500 | 7,500 | 2,500 | 2,500 | 2,500 | 7,500 | 30,000 | |
| II | Overtime and Holiday pay (1002) | 62.50 | 62.50 | 62.50 | 188 | 62.50 | 62.50 | 62.50 | 188 | 62.50 | 62.50 | 62.50 | 188 | 62.50 | 62.50 | 62.50 | 188 | 750 | |
| III | All other Recurrent Expenditure | 101,573 | 101,573 | 101,573 | 304,719 | 101,573 | 101,573 | 101,573 | 304,719 | 101,573 | 101,573 | 101,573 | 304,719 | 101,573 | 101,573 | 101,582 | 304,728 | 1,218,885 | |
| | Total Recurrent (CF) | 106,929 | 106,929 | 106,929 | 320,786 | 106,929 | 106,929 | 106,929 | 320,786 | 106,929 | 106,929 | 106,929 | 320,786 | 106,929 | 106,929 | 106,945 | 320,802 | 1,283,158 | |
| IV | Reimbursable Foreign Aid | - | - | - | - | 5,000 | - | - | 5,000 | - | - | - | - | - | - | - | - | 5,000 | |
| V | Other Capital Expenses | 1,500 | 260 | 440 | 2,200 | 200 | 500 | 250 | 950 | 300 | 400 | 400,300 | 401,000 | 100 | 100 | 100 | 300 | 404,450 | |
| VI | Public Officers Advance Account | 1,500 | 2,500 | 1,500 | 5,500 | 2,100 | 1,000 | 200 | 3,300 | 100 | - | 200 | 300 | - | 200 | 700 | 900 | 10,000 | |
| VII | Deposit Accounts | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| VIII | Other Advance Accounts | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| | Grand Total | 109,929 | 109,689 | 108,869 | 328,486 | 114,229 | 108,429 | 107,379 | 330,036 | 107,329 | 107,329 | 507,429 | 722,086 | 107,029 | 107,229 | 107,745 | 322,002 | 1,702,608 | |

