Action Plan 2017

Department of Treasury Operations

Ministry of Finance

1. Vision

"To be the best Government fund manager in the South Asia Region."

2. Mission

"We are committed to ensure economy, efficiency and safety in handling funds belonging to the Consolidated Fund and other Treasury funds and to harmonize the Government expenditure programmes with the revenue plans and borrowing programme, while providing stewardship for fund accounting, including foreign borrowings."

3. Cadre Information

Table 3(a) Cadre Information as at 31.12.2016

Designation	Service	Grade/Class	Approved Cadre	Existing Cadre (31.12.2016)
Director General	SLAcS	Special	1	1
Additional Director General	SLAcS	Special	3	2*
Director	SLAcS	I	9	7
Assistant Director/Deputy Director	SLAcS	III/ II	8	9
Assistant Director	SLAS	III	1	1
Administrative Officer	PMAS	Supra	1	1
Development Officer	DOS	III/ II/ I	20	16
P.M.A. (Class I/ II/III)	PMAS	III/ II/ I	55	48
Information and Communication Technology Assistant	SLICTS	3- III/ II/ I	7	1
Driver	DS	III/ II/ I/Sp	8	8
K.K.S. I/ II/III	OES	III/ II/ I/Sp	12	12
Total			125	106

^{*}One Class I Officer of SLAcS has been working in Additional Director General Post(Acting) $\,$

5. Policy

Harmonization of the Government expenditure programmes with the revenue plans and borrowing programme, while providing stewardship for fund accounting, including foreign borrowings to ensure economy, efficiency and safety in handling funds belonging to the Consolidated Fund and other Treasury funds.

6. Strategies

Creating an efficient organization within the Treasury to handle matters relating to consolidated fund management including public debt accounting. In this endeavor, it has to translate estimated revenue and expenditure given in the National Budget into real cash inflows and outflows prepared on annual, monthly and daily basis and manage them effectively and efficiently in order to implement the National Budget in achieving the goals and objectives of the government. For achieving the goals and Objectives following functions are carried out.

- Management of Treasury Cash Flows.
- Facilitation in arrangement of Domestic and Foreign Commercial Borrowings.
- Disbursement of Treasury Funds through the payment system.
- Assessment, prioritization and release of funds to spending agencies.

- Issuance of Treasury Guarantees.
- Maintenance of fund flows relating to the on-lending programs of the Government.
- Estimation, Collection and Accounting of Non-Tax Revenue under 12 Revenue heads.
- Facilitation for disbursement of funds under Foreign Aid Loans and Grants.
- Accounting of Government borrowings and debt repayments.
- Authorization and Supervision of Government bank accounts and imprest accounts.
- Facilitation of Accounting of Foreign Aid project.

7. Programme/Project

Policies Strategies	Proposed Activity	Allocation (Rs./Mn.)	Date of Commence	Date of Completion	Finan Targe		/Mn)			ysical rgets(Output or Indicator	Implementing Agency	Responsib le by	Contact Tel. Nos.	Remarks
					Q1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4					
	Cash Flows Management, Debt Accounts & Reforms	Rec. 9.17													01-ADG	2484748	
	Cash Flows Management 1.1 Forecast, Preparation and updating of Treasury Cash Flows on the approved budget.	Cap. 1.06	01.12.2016 01.01.2017 01.01.2017										Availability of accurate Treasury Cash Flows on annual, monthly & daily basis.	Cash Flow Management Division	01-D 01-DD	2484901 2484971	
	1.1.1 Yearly			31.12.2017 31.12.2017									Maximum benefit &				2.1Before 31 st of December
	1.1.2 Monthly			31.12.2017									minimum cost to the Government.				2.2 Before 25 th of
	1.1.3 Daily		01.01.2017	31.12.2017									Annual borrowing				every previous month
	2. Implementation of Borrowing Programme	5											programme Updated monthly				2.3 Ongoing 2.4
	2.1 Translate Annual Borrowing Limit into the Borrowing Programme.												borrowing programme				Ongoing
	2.2 Prepare Monthly Borrowing Programme to be implemented.																
	2.3 Implement Monthly Borrowing Programme with the assistance of CBSL																
	2.4 Propose new Measures/Strategies to overcome issues in implementation of the borrowing programme.																

Policies	Strategies	s Proposed Activity	Allocation (Rs./Mn.)	Date of Commence	Date of Completion	Fina Targ	ncial gets(Rs/	/Mn)		Phy: Tar:	sical gets(%)	,		Implementing Agency	Responsib le by	Contact Tel. Nos.	Remarks
			(======================================			Q1	Q2		Q4		Q Q 2 3				97			
		3. Consolidated Fund Management	Rec. 7.82	01.01.2017	31.12.2017										Consolidated Fund Management	01 D 01 AD	2484994 2151487	
		Management 3.1 Maintenance of Treasury Single Account System with the Government Commercial Banking network.	0.50	01.01.2017	31.12.2017 31.12.2017 31.12.2017									3.1Real time fund availability to the Budget Executing Agencies. Minimum bank balances with the appropriate no. of Official Bank Accounts.	Division			3.1 Ongoing
		3.2 Reconciliation of Imprest Accounts												3.2 No. of reconciled imprest accounts.				3.2 Ongoing
		3.3 Approve the refund from revenue requests based on the eligibility approved by the respective Chief Accounting Officer/ Accounting Officer												3.3 No. of approved refund applications out of the eligible requests.				3.3 Ongoing

Policies	Strategies	Proposed Activity	Allocation (Rs./Mn.)	Date of Commence	Date of Completion		ancia gets()		n)	Phy Tai	ysica	al ts(%	<u></u>		Implementing Agency	Responsible by	Contact Tel. Nos.	Remarks
			(=====)		2 Jimproviori	Q 1	Q 2	Q 3	Q 4	Q 1	_		Q Q 3 4		-82		_ 220 1 1000	
						1	2	3	4	1	2	;	3 4					
		4.1. Determination of Annual	Rec. 25.06 Cap. 3.21		4.1 Before 20 th of January 2017 4.2 On									4.1 Minimum cost of		01-D 04-AD	2484994 2484745	
		Imprest Limits on Budget Execution Agencies.			Request/On Requirement 4.3 On Request									borrowing to the Government at prudent level of risk.			2484739 2484742 2484744	
		4.2. Release of the imprest to Budget Execution Agencies on the execution of their Annual expenditure programmes considering the liquidity position.			4.4 Ongoing									4.2 Efficient usage of the Government Fund by the Chief Accounting Officers/Accounting Officers.				
		4.3. Confirmation of fund release for the Letter of Credit.(LC)												4.3 Least Cost to the Government.				
		4.4. Authorizing opening of Official bank A/Cs of Executing Agencies.												4.4 Smooth Fund Operations in the Budget Implementation Process.				

Policies	Strategies	Proposed Activity	Allocation (Rs./Mn.)	Date of Commence	Date of Completion	ancia	al (Rs/N	Mn)		ysical rgets(Output or Indicator	Implementing Agency	Responsible by	Contact Tel. Nos.	Remar ks
						Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4					
		5. Fund Operations and Accounting	Rec. 8.48											Fund Operations and Accounting	01 -D	2484750	5.1Dai ly/Mo
		5.1. Maintenance of DST's bank accounts assuring the proper accounting of collections & payments of the	Cap. 1.16	01.01.2017	31.12.2017								5.1 Bank Reconciliation Statements	Division			nthly
		Consolidated Fund. 5.1.1. Reconciliation of all the DST's Bank A/C		01.01.2017	31.12.2017												5.1.1. Before 15 th of the follow
				01.01.2017	31.12.2017												ing month
		5.2. Maintenance of Treasury Operation Manager Software with timely improvements required to facilitate electronic transactions with the bank in order to reduce time gaps and mitigate the management information delays for quality management decisions.		01.01.2017	31.12.2017								5.2 Real time fund transfer to the Budget Executing Agencies Submission of monthly DR/CR Summaries to SAD				5.2 Ongoi ng/Mo nthly
		5.3. Settlement of the eligible Public officers' loan balances under the "Public Officers Guarantee Scheme" to the Banks as per the provision in XXIV-11:8:8 of the Establishment Code.											5.3 No.of Loan outstanding settled to the bank out of eligible claims from the banks.				5.3 Ongoi ng

Policies	Strategies	Proposed Activity	Allocation (Rs./Mn.)	Date of Commence	Date of Completion		ancia gets(n)	P	hysic arge	cal ts(%	o)	Output or Indicator	Implementing Agency	Responsible by	Contact Tel. Nos.	Remarks
			(1134/11111)			Q 1	Q 2	Q 3	Q 4		Q Q 2		Q 4		rigency	~3	10011001	
						1	2	3	4	1	2	3	4					
		6. Non Tax Revenue Collection and Accounting	Rec. 874.66													01-D	2484741	
		6.1 Review and Execution of the recovery term of the Sub Loan agreements.	Cap. 0.58		6.1 Ongoing									6.1 Recovery of Sub Loan				
		6.2 Preparation of the Revenue estimates, Revenue Accounts and Arrears Revenue Reports			6.2 Revenue Estimates By 31st July Revenue Accounts 31st March Arrears Revenue: 31st January and 31st July									6.2 Revenue Estimates, Revenue Accounts, Arrears Revenue Reports				
		6.3 Maintaining of 11 Non tax Revenue Heads assigned to DG TOD			6.3 Ongoing									6.3 Revenue Collection				
		6.4 Issuance of Treasury Guarantees and Manage them in accordance with the statutory provisions			6.4 Ongoing									6.4 Issuance of Treasury Guarantee and List of Contingent liability According to the provisions of the Financial Management responsibility Act				

Policies	Strategies	Proposed Activity	Allocation (Rs./Mn.)	Date of Commence	Date of Completion		ancial gets(l	Rs/M			ysica rgets	(%)		Output or Indicator	Implementing Agency	Responsible by	Contact Tel. Nos.	Remarks
						Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4					
		7. Foreign Aid and Debt																
		Management	Rec.												TOD	01-ADG	2484738	
		7. 1 Management of Foreign	11.08													01-D		
		Aid & Grants	Cap.													01.40	2484751	
		Ald & Grants	0.85												TOD	01-AD	2404731	
		7.1.1 Maintaning of deposit												7.1.1 Error-free	TOD &NDB		2484749	
		accounts for foreign aid and		01.01.2017	31.12.2017									accounting data	CNDD			
		grants.												for complication				
		742 December detice for												7.1.2 Smooth				
		7.1.2 Recommendation for		01.01.2017	31.12.2017									implementation	TOD			
		releasing of funds to the projects based on the cash		01.01.201	31.12.2017									of Project				
		flow and availability of												or roject				
		provisions and funds in the																
		deposit accounts.																
														7.1.3 Accurate	TOD			
		7. 1.3 Reconciliation of deposit		01.01.2017	31.12.2017									data				
		accounts relating to foreign																
		aid and grants																
		7. 1.4 Accounting for grant		01.01.2017	04.40.0047									7.1.4 Accurate	TOD,			
		71117 / teedanting for grant		01.01.2017	31.12.2017									information	ERD &			
		7 .2 Debt Management &													CBSL			
		Accounting																
		731 December of Dublic												7.2.1 Draft	TOD			
		7.2 .1 Preparation of Public Debt Estimates after obtaining		01.01.2017	31.12.2017									estimates				
		draft estimates from relevant		01.01.2017														
		agencies.												7.2.2 Timeliness	TOD			
		300.15.00.												submission				
		7.2.2 Submission of Draft		01.01.2017	31.12.2017									Saominosion				
		Budget Estimates.		01.01.201/										7.2.3 Accurate	TOD			
		722 Accounting of foreign			24 42 224=									information				
		7.2 .3 Accounting of foreign loans and domestic debt		01.01.2017	31.12.2017										TOD			
		ioans and domestic dest												7.2.4 Accurate	עטו			
		7. 2.4 Accounting for Debt		01.01.2017	31.12.2017									information				
		Servicing		01.01.201/	31.12.2017													
														7.2.5 Accurate				
		7.2.5 Maintaining Ledgers for												information				
<u></u>		on doing loans	1	<u> </u>	l													

Policies	Strategies	Proposed Activity	Allocation (Rs./Mn.)	Date of Commence	Date of Completion		inand	Mn)	1	Physi Farge	ical ets(%	%)			Implementing Agency	Responsible by	Contact Tel. Nos.	Remarks
						1				Q			Q 4					
		7.3 Management of Reimbursable Foreign Aid	Rec. 7.50 Cap. 0.63	01.01.2017	31.12.2017										Relevant Ministrie	01- D	2484743	
		7.3.1 Fund releases to the foreign funded projects under		01.01.2017	31.12.2017									100% fund release	s As per budget			
		reimbursable scheme.		01.01.2017	31.12.2017										TOD & Projects			
		7.3.2 Maintaining records for reimbursements and monitoring the same		01.01.2017	31.12.2017									Reduce the amount of outstanding reimbursements.				
		7.3.3 Facilitating for Operation of Special Imprest System and facilitating for Banking Arrangements of selected foreign funded projects.												Within 5 working days	TOD & Projects			
		7.3.4 Opening & maintaining of Special Currency Accounts.												Accurate information on ledger as per TOD, CBSL & Projects.	TOD & Projects TOD & Spending Units			
		7.3.5 Accounting of expenditure, replenishments and other transactions relating to the Imprest Fund Accounts												Accurate Information				

Policies	Strategies	Proposed Activity	Allocation (Rs./Mn.)	Date of Commence	Date of Completio		ancia	ıl Rs/M	(n)		ysical rgets(Output or Indicator	Implementing Agency	Responsible by	Contact Tel. Nos.	Remarks
					n	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4					
		7.4 Foreign Aid Management	Rec. 12.24	01.01.2017	31.12.201									7.4.1 instruct to	Foreign Aid	01- D	2484743	
		7.4.1 Identify the on-lending projects allocation under the TOD	Cap. 1.20		7									access Treasury Web to download such	Manageme nt Division			
		Expenditure and inform project Implementing Units (PMUs) with budgetary provision for the year		01.01.2017	31.12.201									Sucii				
		2017 as per the project agreement / project appraisal documents.		01.01.2017	31.12.201													7.4.2 Based on
		7.4.2 Disburse funds for respective		01.01.2017	7									7.4.2 Implementation of				the cash flow and availabilit
		projects under the Finance Code 12 and 17.		01.01.2017	31.12.201									Projects without financial constraints				y of funds 7.4.3
				01.01.2017	31.12.201 7													Based on the
		7.4.3 Coordinate and facilitate for PMUs on making their withdrawal applications			31.12.201									7.4.3 Withdrawal applications proceed during the year				Budgetary provision and Availabili ty of funds
		7.4.4 Provide necessary inputs to ERD in preparation of new/extended loan agreements												7.4.4 Participating to loan negotiations				7.4.4 When new loans are being negotiated
		7.4.5 Attend progress review meetings of projects which come under the purview of TOD												7.4.5 Participating progress review meeting as per the requirement				
		7.4.6 Quarterly reporting on the progress of all on-lending projects coming under the purview of TOD												7.4.6 Quarterly Reports				

<u>Time – bound Activity Plan – 2017</u>

Core Function: Cash Flows Management & Implementation of Borrowing Programme

Ac	tivity	Time	Span											Remarks	Expected Output
	v	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		I
1.	Cash Flows Management														
	Forecast, Preparation and updating of Treasury cash flows on the approved budget i. Yearly ii. Monthly iii. Daily													Ongoing Ongoing	Availability of accurate Treasury Cash Flows on annual, Monthly and daily basis. Maximum benefit and minimum cost to the Government.
2.	Implementation of Borrowi	ng Prog	gramme	2											
2.1.	Translate Annual Borrowing Limit into the Borrowing programme													Ongoing	Availability of Funds relatively at a law cost
2.2	Prepare Monthly Borrowing Programme to be discussed at the DDMC –CBSL													Ongoing	to the Government
2.3	Implement monthly borrowing Programme with the assistant of CBSL.													Ongoing	
2.4	Propose new Measures/Strategies to overcome issues in implementation of the borrowing programme.													Ongoing	

<u>Time – bound Activity Plan – 2017</u>

Core Function: Consolidated Fund Management

Activity						Time	Span						Remarks	Expected Output
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
3. Consolidated Fund Managen	nent			<u>I</u>	1		l	ı			I			
3.1 Maintenance of Treasury Single Account System with													Ongoing	Real time fund availability to the
the Government Commercial Banking network.														Budget Executing Agencies, Minimum bank balances with the appropriate no. of official Bank accounts.
3.2 Reconciliation of Imprest Accounts													Ongoing	No. of reconciled imprest accounts.
3.3 Approve the refund from revenue request base on the													Ongoing	No. of approved refund applications out of the
eligibility approved by the respective Chief														eligible requests.
Accounting Officer/ Accounting Officer														

<u>Time – bound Activity Plan – 2017</u>

Core Function: Budget Execution

Activity						Time	Span						Remarks	Expected Output
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
4. Budget Execution														
4.1. Determination of Annual Imprest Limits on Budget Execution Agencies.													Before 20th January	No. of approved imprest limits for BEA
4.2. Release of imprest to Budget Execution Agencies on the													On Request/ On Requirement	Percentage of imprest released to the BEA based on the factors
execution of their Annual expenditure programmes considering the liquidity position.														including the liquidity position.
4.3. Confirmation of fund													On Request	
release for the Letter of Credit.(LC)													1	
4.4 Authorizing opening of													Ongoing	No. of approvals given
Official Bank A/Cs of Executing Agencies.													•	based on the actual requests.

<u>Time – bound Activity Plan – 2017</u>

Core Function: Fund Operations and Accounting

Activity						Time	Span						Remarks	Expected Output
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Fund Operations and Accoun	ting	I								I				
5.1. Maintenance of DST's bank accounts assuring the proper													Daily/ Monthly	
accounting of collections & payments of the Consolidated													Daily/ Monthly	Bank Reconciliation Statements
Fund. 5.1.1. Reconciliation of DST's page 1.1.													Before 15 th of the	
Bank Accounts													following month	
5.2. Maintenance of Treasury Financial Management Software with timely improvements to facilitate electronic transactions with the bank in order to reduce													Ongoing/ Monthly	Real time fund transfer to the Budget Executing Agencies.
time gaps and mitigate the management information delays for quality management decisions.														Submission of monthly DR/CR summaries to SAD
5.3. Settlement of the eligible Public officers' loan balances													Ongoing	No. of Loan
under the "Public Officers" Guarantee Scheme" to the Banks as per the provision in XXIV-11:8:8 of the Establishment Code.														outstanding settled to the bank out of eligible claims from the banks.

<u>Time – bound Activity Plan – 2017</u>

Core Function: Non Tax Revenue Collection and Revenue Accounting

Activity						Time	Span						Remarks	Expected Output
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Non Tax Revenue Collection	and R	evenue	Accour	nting			1	1						
6.1 Review and Execution of the recovery term of the Sub Loan agreements.													On going	Recovery of Sub Loan as per the agreements.
6.2 Preparation of the Revenue estimates, Revenue													Revenue Estimates: By 31 st July Revenue Accounts:31 st	Revenue Estimates, Revenue Accounts, Arrears Revenue
estimates , Revenue Accounts and Arrears Revenue Reports													March Arrears Revenue 31st January and July	Reports
6.3 Monitoring of 11 Non Tax Revenue Heads assigned to DG TOD													On going	Revenue Collected against the estimates.
4 Issuance of Treasury													Comply with Fiscal Mgt. Res. Act No. 03	No. of Treasury Guarantee issued/
Guarantees and Manage them in accordance with the statutory provisions													of 2003 and the Amendment Act no.15 of 2013	Extended

<u>Time –bound Activity Plan – 2017</u>

Core Function: 7 Foreign Aid and Debt Management

Activities	Time	Span											Remarks	Expected Output
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Kelliarks	Expected Output
1 Management of Foreign Aid rants														
7.1.1Maintaining Deposit accounts for foreign aid grants													Ongoing	Error-free and timeliness accounting data for compilation
7.1.2Recommendation for releasing of funds to the projects based on the cash flow and availability of provision and funds in the deposit accounts													On recommendation of National Budget Department	Smooth implementation of projects
7.1.3 Reconciliation of deposit accounts relating to foreign aid grants													Monthly	Accurate data
7.1.4 Accounting and reporting of foreign aid grants													Daily	Accurate Information
Debt Management &														
7.2.1 Preparation of Public Debt Estimates after obtaining draft estimates from relevant agencies													Period is determined as per the Budget Calendar	Draft Estimates
7.2.2 Submission of Draft Budget Estimates													As per the Budget Calendar	Timeliness submission

7.2.3 Accounting of foreign and domestic debt7.2.4 Accounting for Debt			On receipt of information from CBSL & ERD On receipt of information from	Accurate Information
Servicing			CBSL & ERD On receipt of	Accurate Information
7.2.5 Maintanining Ledgers for ongoing Loan			information from CBSL & ERD	Accurate Information
7.3 Management of Reimbursable Foreign Aid				
7.3.1 Fund releases to the foreign funded projects under reimbursable scheme			Based on the cash flow and availability of funds	Smooth implementation of projects
7.3.2 Maintaining records for reimbursements and monitoring the same			On receipt of information from ERD & CBSL	
7.3.3 Facilitating for Operation of Special Imprest System and facilitating for Banking Arrangements for selected foreign funded projects.			On receipt of information from ERD	
7.3.4 Opening & maintaining of Imprest Fund Accounts at CBSL			Trough out the year	
7.3.5 Accounting of expenditure, replenishments and other			Monthly based on CBSC statement	Accurate Information
transactions relating to the Imprest Fund Accounts.			CDSC Statement	
7.4 Foreign Aid Management				

7.4.1 Identify the on-lending projects allocation under the TOD expenditure and inform project Implementation Units(PMUs) with budgetary provision for the year 2017 as per the project agreement/Project appraisal document						Instruct to access Treasury Web to download such details
7.4.2 Disburse funds for respective projects which come under Finance Code 17			<u> </u> 		Based on the cash flow and availability of funds	Implementation of projects without financial constraints
7.4.3 Coordinate and facilitate for PMUs on making their withdrawal applications					Based on the budgetary provision and availability of funds	No of withdrawal applications proceed during the year
7.4.4 Representing the department in loan negotiations.					When new loans are being negotiated	No of loan negotiations held
7.4.5 Attend progress review meetings on-lending projects which come under the purview of TOD					As per the CBSL Project Unit	No of progress review meetings attended
7.4.6 Quarterly reporting on the progress of all on-lending projects coming under the purview of TOD						Quarterly Reports

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Expected

Annual Budget Estimate -	- 2017			
				Rs. Mn
Category	Recurrent	Capital	Debt Amortization	Total
Appropriation Law				
Department Expenditure	90.340	9.200	-	99.540
Tranfer to Public Institutions	865.676	-	-	865.676
Loan Floating Expenses	3,396.800	-	-	3,396.800
Interest Payments	12,348.000	-	-	12,348.000
Debt Repayment	-	-	400.000	400.000
Lending on SME's	-	787.000	-	787.000
Sub Total	16,700.816	796.200	400.000	17,897.016
Special Law				
Interest Payment, Discounts on Treasury Bills & Treasury Bonds	667,739.400	-	-	667,739.400
Debt Repayment	<u>-</u>		799,787.200	799,787.200
Sub Total	667,739.400	-	799,787.200	1,467,526.600
Grand Total	684,440.216	796.200	800,187.200	1,485,423.616

249 - Department of Treasury Operations01 - Operational Activities Head:

Programme:

01 - Administration and Treasury Management Project :

Category : Recurrent

				ŗ.								Cor	re Functions						orting ctions
Object	Category /Object /Item Description	Annual Estimate Rs.	Budget cut	Supplementary / FR 66	Net Provision	Basis of Apportionment	DG's Office	ADG's Office	Consolidat ed Fund Mgt.	Cash Flow Mgt.	Fund Operation & Accounting	Foreign Debt Acct. & Serv.	Domestic Debt Acct. & Serv.	Public Debt Reform	Grant & RFA Acct.	Consolidated Fund Management	Revenue	Supply & Accounts	Admii & HF
	Personal moluments	75,600,000			75,600,000		3,415,638	7,845,871	15,229,264	5,661,167	4,868,280	7,456,297	3,849,979	3,199,816	4,133,510	4,930,353	5,069,330	4,573,838	5,366,6
1001	Salaries and Wages	41,000,000			41,000,000	Proportion of Basic Salary	1,790,788	4,164,882	8,290,302	3,062,927	2,658,142	4,047,449	2,101,471	1,746,048	2,256,468	2,692,075	2,768,049	2,497,180	2,924,2
1002	Overtime and Holiday Payments	600,000			600,000	OT hrs of minor Staff	139,806	227,184	64,078	58,252	5,825	52,427	5,825	5,825	5,825	5,825	5,826	5,826	17,4
1003	Other Allowances	34,000,000			34,000,000	Propotion of Allowances	1,485,044	3,453,805	6,874,884	2,539,988	2,204,313	3,356,421	1,742,683	1,447,943	1,871,217	2,232,453	2,295,455	2,070,832	2,424,9
	Travelling Expenses	1,100,000			1,100,000		60,455	153,863	242,272	100,909	47,955	98,408	47,955	47,955	47,955	93,408	47,955	60,455	50,4
1101	Domestic	100,000			100,000	No. of Minor Staff	15,000	17,500	15,000	10,000	2,500	7,500	2,500	2,500	2,500	2,500	2,500	15,000	5,0
1102	Foreign	1,000,000			1,000,000	No. of Staff Officer	45,455	136,363	227,272	90,909	45,455	90,908	45,455	45,455	45,455	90,908	45,455	45,455	45,4
	Supplies	4,580,000			4,580,000		330,045	607,210	637,132	347,417	323,544	410,910	291,798	275,925	307,671	327,544	343,417	212,857	164,5
1201	Stationery and Office Requisites	2,000,000			2,000,000	No. of Employees	79,365	158,730	428,572	142,857	126,984	206,350	95,238	79,365	111,111	126,984	142,857	142,857	158,7
1202	Fuel	2,500,000			2,500,000	No. of Entitled Emp.	238,680	432,480	196,560	196,560	196,560	196,560	196,560	196,560	196,560	196,560	196,560	58,000	1,8
1203	Diets & Uniforms	80,000			80,000	No. of Entitled Emp.	12,000	16,000	12,000	8,000	-	8,000	-			4,000	4,000	12,000	4,0
	Maintenance Expenditure	3,300,000			3,300,000		357,842	688,790	497,075	361,837	65,713	338,641	46,333	23,137	42,517	38,580	69,588	684,914	85,0
1301	Vehicles	2,400,000			2,400,000	No. of Vehicles	300,000	600,000	300,000	300,000	-	300,000	-		_	_	_	600,000	
1302	Plant, Machinery and Equipment	500,000			500,000	No. of Machinery & Equipment	19,380	42,636	120,152	38,760	42,636	23,256	23,256	7,752	27,132	15,504	46,512	38,760	54,2
1303	Buildings and Structures	400,000			400,000	Floor Area	38,462	46,154	76,923	23,077	23,077	15,385	23,077	15,385	15,385	23,076	23,076	46,154	30,7
	Services	4,760,000			4,760,000		143,831	333,827	415,128	159,490	953,152	206,815	129,490	117,658	941,321	159,490	953,152	99,492	147,1
1401	Transport	2,400,000			2,400,000	No. of Entitled Emp.	-	-	-	-	800,000	-	-	_	800,000	_	800,000	_	
1402	Postal & Communication	2,200,000			2,200,000	Telephone All Entitled Employees	107,831	323,494	404,795	149,157	142,819	196,482	119,157	107,325	130,988	149,157	142,819	89,157	136,8
1405	Other	160,000			160,000	No of Sections	36,000	10,333	10,333	10,333	10,333	10,333	10,333	10,333	10,333	10,333	10,333	10,335	10,3
	Transfers	866,676,000			866,676,000		-	-	535,646	34,417	-	115,952	-	-	91,642	51,898	865,676,000	59,546	110,8
1503	Public Institutions	365,676,000			365,676,000	As per Request											365,676,000		
1505		500,000,000			500,000,000	As per Request											500,000,000		
1506	Property Loan Interest	1,000,000			1,000,000	No. of Loan obtained Emp.	-	-	535,646	34,417	-	115,952	_	_	91,642	51,898	_	59,546	110,89
Total I	Recurrent Expenses	956,016,000			956,016,000		4,307,811	9,629,561	17,556,517	6,665,237	6,258,644	8,627,023	4,365,555	3,664,491	5,564,616	5,601,273	872,159,442	5,691,102	5,924,7
	1st Level Absorption						(4,307,811)		1,047,846	149,282	310,473	504,518	232,855	194,046	271,664	310,473	349,282	349,282	388,09
	(Based on No of Staff - DG & ADG							(9,629,561)	2,342,326	780,775	694,022	1,127,786	520,517	433,764	607,270	694,022	780,775	780,775	867,52
	staff Excluded)						-	-	20,946,689	7,795,294	7,263,139	10,259,327	5,118,927	4,292,301	6,443,550	6,605,768	873,289,499	6,821,159	7,180,34
	2nd Level Absorption	(Allocation	of supp	orting	function costs	to core functions)			2,001,862	667,287	593,144	963,859	444,858	370,715	519,001	593,145	667,288	(6,821,159)	

L	(Based on No of Staff - Finance & Admin Staff Excluded)					2,107,276	702,425	624,378	1,014,614	468,284	390,236	546,331	624,378	702,425		(7,180,3
	Absorbed Total Recurrent Expenditure			-	-	25,055,827	9,165,006	8,480,661	12,237,800	6,032,069	5,053,252	7,508,882	7,823,291	874,659,212	-	-

Category : Capital

			<u>.</u>	ary /								Co	re Functions						orting ctions
Object	Category /Object /Item Description	Annual Estimate Rs.	Budget cut	Supplementary / FR 66	Net Provision	Basis of Apportionment	DG's Office	ADG's Office	Consolidat ed Fund Mgt.	CF & Fund Mgt.	Fund Operation & Accountin g		Debt Mgt.		Foreign Aid Mgt.		Revenu e	Supply & Accoun ts	Adn & I
	Rehabilitation and Improvement of Capital Assets	2,700,000			2,700,000		144,230	273,076	588,837	248,478	168,254	334,185	123,478	97,244	142,020	123,478	168,254	273,076	15,39
2001	Buildings and Structures	100,000			100,000	Floor Area	9,615	11,538	19,231	5,769	5,769	3,846	5,769	3,846	3,846	5,769	5,769	11,538	7,695
2002	Plant, Machinery and Equipment																		
2002 -1	Implementation of Treasury Single Accounts System	1,500,000			1,500,000	No of Users	-	-	425,375	111,940	156,716	201,493	111,940	89,552	134,328	111,940	156,716	-	-
2002 -2	Other	100,000			100,000	Floor Area	9,615	11,538	19,231	5,769	5,769	3,846	5,769	3,846	3,846	5,769	5,769	11,538	7,695
2003	Vehicles	1,000,000			1,000,000	No of Vehicles	125,000	250,000	125,000	125,000	-	125,000	-	-	-	-	_	250,000	-
	Acquisition of Capital Assets	5,000,000			5,000,000		152.857	198,312	1,610,152	471,623	692,835	380,714	150,000	75,000	227.857	75,000	75,000	341,169	549,4
2102	Furniture and Office Equipment	5,000,000			5,000,000	As per Request	152,857	198,312	1,610,152	471,623	692,835	380,714	150,000	75,000	227,857	75,000	75,000	341,169	549,4
2401	Capacity Building	1,500,000			1,500,000		59,524	119,048	321,429	107,143	95,238	154,762	71,429	59,524	83,333	95,238	107,142	107,142	119,0
	Staff Training	1,500,000			1,500,000	No of Employees	59,524	119,048	321,429	107,143	95,238	154,762	71,429	59,524	83,333	95,238	107,142	107,142	119,0
Total C	Capital Expenditure	9,200,000			9,200,000		356,611	590,436	2,520,418	827,244	956,327	869,661	344,907	231,768	453,210	293,716	350,396	721,387	683,9
	1st Level Absorption						(356,611)		86,743	28,914	25,702	41,765	19,276	16,064	22,489	25,702	28,914	28,914	32,
	(Based on No of Staff - DG & ADG staff							(590,436	143,620	47,873	42,554	69,150	31,915	26,596	37,235	42,554	47,873	47,873	53,
	Excluded)								2,750,781	904,031	1,024,583	980,576	396,098	274,428	512,934	361,972	427,183	798,174	769,24
	2nd Level Absorption	(Allocation	of supp	porting	function costs	s to core functions)			234,247	78,082	69,406	112,785	52,055	43,379	60,731	69,407	78,082	(798,174)	
	(Based on No of Staff - Finance & Admin Staff Excluded)								225,755	75,252	66,890	108,697	50,168	41,807	58,529	66,890	75,252		(769,24
Absorb Expend	ed Total Capital								3,210,783	1,057,365	1,160,879	1,202,058	498,321	359,614	632,194	498,269	580,517	-	-
Absorb Expend	oed Total Recurrent liture								25,055,827	9,165,006	8,480,661	12,237,800	6,032,069	5,053,252	7,508,882	7,823,291	374,659,212	-	-
	oed Total Recurrent tal Expend.	965,216,000			965,216,000		-	-	28,266,610	10,222,371	9,641,540	13,439,858	6,530,390	5,412,866	8,141,076	8,321,560	875,239,72	-	_

10.Statement of Monthly Cash Flow forecast as per approved Expenditure Plans for the year 2017

	Expenditure items (with Expenditure Codes)							Cash l	Requirement	for the app	proved exp	enditure pla	ans					Rs'000
	•	Jan	Feb	Mar	1st Qtr Total	Apr	May	Jun	2nd Qtr Total	Jul	Aug	Sep	3rd Qtr Total	Oct	Nov	Dec	4th Qtr Total	Total
I	Salaries and allowance (1001 and 1003)	5,659	5,659	5,659	16,977	5,659	5,659	5,660	16,978	5,660	5,660	5,660	16,980	5,660	5,660	5,660	16,980	67,915
II	Overtime and Holiday pay (1002)	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600
III	All other Recurrent Expenditure	73,368	73,368	73,368	220,104	73,368	73,368	73,368	220,104	73,368	73,368	73,368	220,104	73,368	73,368	73,368	220,104	880,416
	Total Recurrent (CF)	79,077	79,077	79,077	237,231	79,077	79,077	79,078	237,232	79,078	79,078	79,078	237,234	79,078	79,078	79,078	237,234	948,931
IV	Reimbursable Foreign Aid	-	-	-	-	12,000	-	-	12,000	-	-	-	-	-	-	-	-	12,000
V	Other Capital Expenses	1,500	200	500	2,200	300	500	500	1,300	700	3,000	400,900	404,600	400	200	500	1,100	409,200
VI	Public Officers Advance Account	2,000	500	500	3,000	1,000	200	500	1,700	300	-	200	500	500	300	1,000	1,800	7,000
VII	Deposit Accounts	-	_	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
VIII	Other Advance Accounts	-	_	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Grand Total	82,577	79,777	80,077	242,431	92,377	79,777	80,078	252,232	80,078	82,078	480,178	642,334	79,978	79,578	80,578	240,134	1,377,131

11. Procurement Plan for Year 2017

Name of the Department: **Deartment of Treasury Operations**

Department /Line Agency/ Ministry	Type of Procument (Goods,Works, Equipment & Works)	Estimated Cost (Rs. Mn.)	Source of Financing/ Name of the Donor	Procument Method (ICB,NCB and National Shopping Etc)	Level of Authority (CAPC,MPC, DPC,PPC ect	Priority Ststus U=Urjent P=Priority N=Nomal	Current status of Procument preparendness activities	Sheduled date of Commencement	Sheduled date of Completion	Remarks
TOD	Works	Nil								
	Goods Furniture & Office Equipment									
	Computers	3.000	DF	N/S	DPC/DG	N		5/6/2017	11/7/2017	
	Printers	0.500	DF	N/S	DPC/DG	N		5/6/2017	11/7/2017	_
	UPS	0.200	DF	N/S	DPC/DG	N		5/6/2017	11/7/2017	
	Office furniture	0.900	DF	N/S	DPC/DG	N	Procument Planning	3/7/2017	25/08/2017	
	Other Equipment	0.400	DF	N/S	DG	N		14/08/2017	22/09/2017	
	Related Services	Nil								
	Consultant									
	Servises	Nil								

DF- Domestic Funds

DG-Director General Treasury Operations