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நிதி, திட்டமிடல் மற்றும் பொருளாதார அபிவிருத்தி அமைச்சு  
MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT

මහලේකම් කාර්යාලය, කොළඹ 01,  
ශ්‍රී ලංකාව.

செயலகம், கொழும்பு 01.  
இலங்கை.

The Secretariat, Colombo 01.  
Sri Lanka.

කාර්යාලය } 011 - 2484500  
அலுவலகம் } 011 - 2484600  
Office } 011 - 2484700

ෆැක්ස් }  
தொலைநகல் } 011 - 2449823  
Fax }

වෙබ් අඩවිය }  
இணையத்தளம் } www.treasury.gov.lk  
Website }

මගේ අංකය }  
எனது இல. } PFD/REG/FD/CM/RE  
My No. }

ඔබේ අංකය }  
உமது இல. }  
Your No. }

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திகதி } 28.02.2025  
Date }

**Public Financial Circular No: 01/2025**

Secretaries to the Ministries

Heads of Special Spending Units

Heads of the Departments

District Secretaries

Heads of State Corporations, Statutory Boards, Universities, and Higher Education Institutions

**Submission of Annual Report to the Cabinet of Ministers by the Secretary to the Treasury on the Performance of Statutory Funds in Compliance with the Provisions of the Public Financial Management Act No. 44 of 2024**

As per Section 39 (1) of the **Public Financial Management Act No. 44 of 2024**, which came into effect on August 2024, the Secretary to the Treasury shall supervise, examine, and monitor statutory funds.

2. Furthermore, under Section 39 (2) of the said Act, "the Secretary to the Treasury shall submit a Report on the performance of statutory funds to the Cabinet of Ministers, at least once in every year. In this backdrop, the Chief Accounting Officer/Accounting Officer is responsible for ensuring that the operations of such funds are carried out in line with the objectives set in the respective statutes within the approved scope. In addition, as per **Section 39 (3) (c) of the same Act**, every statutory fund shall submit regular reports on its performance to the Secretary to the Treasury as may be prescribed.

3. Therefore, every **line Ministry** shall submit an Annual Report containing information on the performance of each statutory fund under the Ministry including departments, institutions, and

statutory boards under the supervision of the Ministry. The report shall be prepared according to the attached annexure and shall be submitted to the Secretary to the Treasury **by March 31st of the following financial year.**

4. Since the **Public Financial Management Act comes into effect from 8<sup>th</sup> August 2024**, the report for the **year 2024** shall be submitted to the Secretary to the Treasury by **March 31, 2025.**



**K.M. Mahinda Siriwardana**  
**Secretary to the Treasury**

Copies to:

1. Secretary to the President
2. Secretary to the Prime Minister
3. Secretary to the Cabinet of Ministers
4. Auditor General

Annexure

The following information on each Statutory Fund shall be submitted by the relevant organization to the Secretary to the Treasury, on or before 31<sup>st</sup> March 20..... through the Line Ministry.

<b>1.General Information</b>				
Name of the Fund				
Ministry				
Department/Institution				
Official Address				
Incorporation of the Fund (through Act etc.)				
<b>2.Governance Structure (Board/HD/Other)</b>				
<b>3. Objectives of the Fund</b>				
<b>4. Functions of the Fund In Terms of the Related Statute</b>				
<b>5.Financial Performance of the Fund</b>				
Criteria	Preceeding two years		Current Year .....(Rs.)	Estimated for next year (Rs.)
	.....(Rs.)	.....(Rs.)		
<b>A. Income</b>				
Government Grant (if any)				
Interest on Investment				
Other income (pl. Specify)				
i.				
ii.				
iii.				
iv.				
v.				
Total Income				
<b>B. Expenditure</b>				
Personnel Cost				
Finance Cost				
Other Expenses				
i				
ii.				

iii.				
iv.				
Total Expenditure				
Expenditure on Major Objectives				
Surplus/Deficit				
<b>C. Financial Position</b>				
Total Non –Financial Assets				
Financial Assets				
Investment in				
Treasury Bill				
Treasury Bond				
Fixed Deposits				
Other(Pl. Specify)				
<b>Total Assets</b>				
Fund Balance				
Other liabilities				
<b>Total Liabilities</b>				
<b>7.Current Performance align with the Objectives of the Fund</b>				
<b>8. Contribution to the National Economy &amp; Special Achievements</b>				
<b>9. Board of Directors/Key Management of the Fund</b>	<b>Designation</b>	<b>Role of the Member</b>	<b>No. of Meetings Attended During the Year</b>	
<b>10.Audit Arrangement</b>				
External				
Internal				
Audit opinion on Annual Accounts in most recent year				
Other Special Audit Observations & Major Audit				

Issues (Pl. Attach Audit observations and responses for last 3 years)						
<b>11. Staff details of the fund</b>						
<b>Human Resources as at 31/12/.....</b>	<b>Approved carder</b>	<b>Actual carder</b>	<b>Actual carder</b>			
			<b>Permane nt</b>	<b>Casual</b>	<b>Contract</b>	<b>Total</b>
Executive						
Non-Executive						
Minor						
No. of Employees paid from the Fund						
<b>12.Reporting</b>			<b>Relevant Year</b>		<b>Date of Submission</b>	
Annual Budget Estimate to the Treasury						
Financial Statements to Auditor General and a Copy to PFD						
Annual Report/Performance Report to AG and a Copy to PFD						
Tabling of Annual Report/Performance Report to Parliament						
Any Other Information						

I hereby certify that above information are true and correct

.....  
Head of the Department

.....  
Secretary to the Ministry

*[Handwritten signature]*