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நிதி, பொருளாதாரம் மற்றும் கொள்கை அபிவிருத்தி அமைச்சு
MINISTRY OF FINANCE, ECONOMY AND POLICY DEVELOPMENT

මහලේකම් කාර්යාලය, කොළඹ 01,
ශ්‍රී ලංකාව.

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The Secretariat, Colombo 01,
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எனது இல } DMS/IMU/011/Cir/01-2019
My No }

ඔබේ අංකය }
உமது இல }
Your No }

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திகதி } 12.02.2020
Date }

Secretaries of Ministries

Chief Secretaries of Provincial Councils

Dear Sir/Madam,

Requesting information on the cadre of the Project Management Units (PMUs)

The Department of Management Services, the apex institution responsible for government cadre and remuneration management is currently in the process of updating cadre information relating to PMUs attached to various Government Agencies/Ministries.

2. This exercise will facilitate upcoming budgetary process and management of human resource in an effective manner.
3. Accordingly, you are kindly requested to submit the relevant information on the PMUs of Projects that are/were under the purview of your Ministry, as at 31.12.2019, separately as per Annexure I attached herewith.
4. The information should be submitted to the Department of Management Services in an excel spreadsheet to the email address projectemployeeinfo.dms@gmail.com on or before 27.02.2020.

Your expeditious actions in this regard would be highly appreciated.

Yours faithfully,

R.M.P.Rathnayake

Deputy Secretary to the Treasury

ANNEXURE I

DETAILS OF THE PROJECT					
Line Ministry					
Department / Institution					
Project Title					
Total Estimated Cost (USD)					
Category of the Project (Please tick the appropriate box based on the total estimated cost of the project)	Above US\$ 5 million or its equivalent and less than US\$ 15 million	Above US\$ 15 million or its equivalent and less than US\$ 50 million	Above US\$ 50 million or its equivalent and less than US\$ 100 million	Above US\$ 100 million or its equivalent and less than US\$ 250 million	Over US\$ 250 million or its equivalent
Project Duration	From:		To:		
Sources of Funds	Eg: Asian Development Bank				
Foreign Component (USD)					
Local Component (USD)					
Financial Progress against targeted expenditure (%) (as at 31.12.2019)					
Physical Progress against physical targets (%) (as at 31.12.2019)					

Summary of the Cadre of the PMU (as at 31.12.2019)

Serial No.	Designation	Specialization	Salary Code as per the Management Services Circular No. 01/2019	Nature of appointment (Part time/ Full time)	No. of Posts approved by the Department of Management Services	Existing Cadre

2020 – Estimated Administrative Allocations to the PMU

Rs. Mn.

1	Salaries and Personal Emoluments	
2	Traveling Expenses	
3	Supplies	
4	Maintenance Expenditure	
5	Services	
6	Other Expenditure	
	Total	