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நிதி அமைச்சு

MINISTRY OF FINANCE

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The Secretariat, Colombo 01.
Sri Lanka

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Website }

මගේ අංකය } MF/PMU/CIR/2016
எனது இல. }
My No. }

ඔබේ අංකය }
உமது இல. }
Your No. }

දිනය } 29.04.2016
திகதி }
Date }

Procurement Monitoring Circular No: 01/2016

To: All Secretaries of the Ministries

Establishment of Procurement Monitoring Unit (PMU) at Ministry of Finance

Ministry of Finance has been directed by the Cabinet of Ministers to establish a Procurement Monitoring Unit (PMU) to ensure provision of goods, works, and services of government organizations in open, fair, competitive, and accountable manner delivering value for money to the government.

02. It is reported that undue delays in procurement process, poor quality in goods, works, and services, and biased decisions have affected the quality of the government development programmes. Therefore, in order to address the issues affecting the delays and the quality of procurements, a Procurement Monitoring Unit has been established to monitor the procurement process of each procurement the government undertakes.

03. The purpose of the PMU is to monitor, and where necessary, facilitate the normal procurement process undertaken by the ministry/state agency in order to ensure transparency and efficiency of the process. If the PMU finds that there are issues with the procurement process, it will immediately notify the Cabinet Committee on Economic Management, which will then bring it to the attention of the Cabinet of Ministers.

04. At this initial stage, the PMU will monitor the procurements coming under cabinet-level threshold. Accordingly, you are kindly requested to designate an officer to liaise with the PMU in achieving this national task. It is preferred if the officer handling the subject of procurement is nominated for this purpose.

05. Attached herewith is the schedule of on-going procurement activities under SCAPC & CAPC level relevant to your ministry. If there are procurement activities not reflected in the attached schedule, please include procurement activities in to the same schedule. Further, you are kindly requested to send the following information in Microsoft Excel files by email to nonisbc@pfd.treasury.gov.lk and it1@pfd.treasury.gov.lk, or deliver to reach the address given below on or before 15th May 2016. The softcopies of the formats can be obtained by making an email request to it1@pfd.treasury.gov.lk.

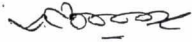
- i. Annual Procurement Plan 2016
- ii. Procurement Time Schedule (PTS) for each procurement
- iii. Current status of the individual procurement
- iv. Details of designated officer

Please deliver information to the address given below.

Mr. P.B.S.C. Nonis
Director Public Finance
Procurement Monitoring Unit
Ministry of Finance
The Secretariat
Colombo 01.

06. If you need any clarification you may contact following officers.

1. Mr. Daya Liyanage, Advisor (Phone: 0112484978)
2. Mr. Mr. P.B.S.C. Nonis, Director (Phone: 0112484631)



R.H.S. Samaratinga
Secretary to the Treasury

Copies:

1. Secretary to the Prime Minister
2. Secretary to the Cabinet of Ministers
3. Chairman, National Procurement Commission

Instructions on Filling Master Procurement Plan

Instructions on Filling Master Procurement Plan

Department of Public Finance wishes to use the "Procurement Plan" worksheet in this Excel file to automatically populate a Procurement Information database.

Therefore, please go through the instructions below before filling the worksheet.

Column A: Ser. No.

This is a serial number given to each procurement in the plan, and should not change from time to time.

This same serial number will be used to identify a particular procurement until the completion of the

For columns C - "Procurement Category", F (Source of Financing / Name of The Donor), G (Procurement Method), H (Level of Authority), please copy and paste the relevant value from the reference table.

If you can not find the relevant value in the reference tables please type the relevant value and mark in

Procurement Category

Goods
Works
Services

Funding Source

ADB
GoSL
JBIC
JICA
Korean

Procurement Method

ICB - International Competitive Bidding
LIB - Limited International Bidding
LNB - Limited National Bidding
NCB - National Competitive Bidding
NS - National Shopping
PPP - Private Public Partnership
Direct - Direct Contracting

Level of Authority

CAPC
CANC
CACPC
SCAPC

Details of Liaison Officer

- 1) Ministry:
- 2) Name (Mr / Mrs / Miss /):.....
.....
- 3) Designation:
- 4) Official Contact Details
 - (1) Address:
 -
 - (2) Phone:
 - (3) Fax:
 - (4) Mobile:
 - (5) Email:

Emailing of completed form to nonisbc@pfd.treasury.gov.lk is preferred.