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 திறைசேரி செயற்பாடுகள் திணைக்களம்
 Department of Treasury Operations

නැ. පෙ. 1559, පහා හාණ්ඩාගාරය, පුද්ගල අමාත්‍ය මය, කොළඹ 01, ශ්‍රී ලංකාව
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 பணிப்பாளர் நாயகம்
 Director General

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මගේ අංකය
 எனது இல
 My Number

TOD/REV/R3/02/01

ඔබේ අංකය
 உமது இல
 Your Number

දිනය
 திகதி
 Date

19.05.2022

All Secretaries to Ministries
 Heads of Departments
 District Secretaries

SUBMISSION OF ARREARS OF REVENUE REPORTS – 30.06.2022

Your attention is drawn to the Department of Public Finance Circular Number 01/2020 dated 28.08.2020 and instructions in Guideline No.03 issued by this Department on 14.10.2020.

02. Accordingly, in line with F.R.128 (2)(C) Revenue Accounting Officers should submit reports on Arrears of Revenue half yearly to the Auditor General on respective revenue codes coming under their purview. The Director General of the Department of Treasury Operations as the Revenue Accounting Officer has to submit the Arrears of Revenue Reports half yearly to the Auditor General by collecting and amalgamating the information submitted by respective Chief Accounting Officers/Accounting Officers for following Revenue Codes.

REVENUE CODE	DESCRIPTION
20.02.01.99	Return on Government Assets - Other Rental
20.02.02.99	Interest - Other
20.03.01.00	Sale Proceeds and Charges - Departmental Sales
20.03.02.99	Sale Proceeds and Charges - Administrative Fees & Charges - Sundries
20.03.03.02	Sale Proceeds and Charges - Fines and Forfeits - Other
20.03.99.00	Sale Proceeds and Charges - Other Receipts

03. Therefore, you are kindly requested to submit Arrears of Revenue Reports for the above Revenue Codes as at 30.06.2022 through an email to wijesinghe@tod.treasury.gov.lk on or before 08.07.2022 in the attached form No: TOD/REV/01(i) as per the instructions given in Guideline No 03 issued by this Department in respect of Public Finance Circular No. 01/2020 after reconciling the books & records maintained for each Revenue Code in terms of respective Rules and Regulations. **Please submit a Nil Report if there is no arrears of revenue** for the relevant period.

04. Further, please submit details of previous years arrears of revenue collected within the first six months period in the year 2022 and details of arrears of revenue waived-off as per the approval obtained under FR 113 from the General Treasury in the attached Form No: TOD/REV/02(i).

05. Moreover, you should maintain proper detailed records and books related to revenue and arrears of revenue according to the Fiscal Policy Circular No. 01/2015(V).


 H.C.D.L.Silya
 Director General
 Department of Treasury Operations

Statement of Arrears of Revenue - 30.06.2022

- I. Ministry/ Department/ District Secretariat.....
 II. Revenue Description :-.....
 III. Revenue Code :-.....

Description	Arrears of Revenue					Reason for the arrears	Measures taken to recover the arrears	Assessment regarding the recoverability of arrears
	Cumulative arrears up to 31.12.2019	Arrears in respect of 2020	Arrears in respect of 2021	Arrears in respect up to 30.06.2022	Total Arrears as at 30.06.2022 (2+3+4+5)			
(1)	Rs. (2)	Rs. (3)	Rs. (4)	Rs. (5)	Rs. (6)	(7)	(8)	(9)

Each total of the columns No 2 - 4 of the above table should be tallied with the subsequent arrears reported under the Annual Revenue Report as at 31.12.2021 after subtracting the total recovery / waivers for the first six months in 2022 if any. If not, reasons for each differences should be reported separately as attachments to this report.

* Completion of columns 7,8 and 9 with valid reasons are compulsory

Prepared by:.....

Above Information are Certified as Correct

Checked by:.....

C.F.O./Dir. Finance/C. Accountant/Accountant

Secretary/Head of Department/District Secretary
(Official Seal)

Contact No

Date :

Statement of the Collection of Arrears Revenue and the approved Revenue Waivers as at 30.06.2022

Ministry/Department/District Secretariat:

Revenue Code:

Description	Collection of Arrears Revenue up to first six months in 2022				* Waivers of Arrears Revenue up to first six months in 2022				Total waiver (6+8+10)		
	Relevant Up to 31.12.2019		Relevant to year 2020		Relevant to year 2021		Reference No. & date of the Treasury approval for the waiver as of FR	Waiver in respect of the year			
	Collection of the arrears for the period up to 31.12.2019.	Collection in respect for the arrears of Year 2020	Collection in respect for the arrears of Year 2021	Total Collection (2+3+4)	Waivers for the period	Reference No. & date of the Treasury approval for the waiver as of FR				Waiver in respect of the year	
(1)	Rs. (2)	Rs. (3)	Rs. (4)	Rs. (5)	Rs. (6)	Rs. (7)	Rs. (8)	Rs. (9)	Rs. (10)	Rs. (11)	Rs. (12)

* Any waivers of revenue under each revenue code should be done only on the prior Treasury approval as per FR 113. Therefore such revenue waivers approved by the Treasury (Department of Public Finance) should only be indicated here and each copy of such authorised letters have to be attached.

Prepared by:

Checked by:
C.F.O./Dir. Finance/C. Accountant/Accountant

Above Information are Certified as Correct

.....
Secretary/Head of Department/District Secretary
(Official Seal)

Date: