



# මුදල් හා ජනමාධ්‍ය අමාත්‍යාංශය

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### MINISTRY OF FINANCE AND MASS MEDIA

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 Your No. }

දිනය } 2018.10.10  
 திகதி }  
 Date }

Assets Management Circular No: 03/2018

Secretaries of Ministries,  
 Chief Secretaries of Provincial Councils,  
 Heads of Departments,  
 Heads of Public Corporations and Statutory Boards,  
 State Banks and Government owned Companies,

### Non-financial Assets Management of the Government

### Resolving Registered Ownership Issues of Government Owned Vehicles

All Government agencies are responsible for resolving registered ownership issues pertaining to the use of vehicles, adhering to the instructions given under the Assets Management Circular No. 02/2017 issued on 21<sup>st</sup> December 2017. However, it has been reported to the Comptroller General's Office that there are practical issues on transferring the registered ownership of vehicles owned by already closed down or liquidated Government agencies as well as of vehicles of which registered ownership is not known.

02. Considering the above mentioned practical issues, in instances where if it is not possible the present user of any such vehicle to obtain the registered ownership as per the section (02) (ii) of the Asset Management Circular No. 02/2017 issued on 21<sup>st</sup> December 2017, enabling the Commissioner General of Motor Traffic to transfer the registered ownership of such vehicles to the present user, Comptroller General will sign the MTA 06 form under the Motor Traffic Act subject to the condition of fulfillment of following requirements by the present user:

- Present user should certify the duration that such vehicle was in his procession and the responsibility of use of such vehicle till the date that its registered ownership is transferred to the present user.



- b) Present user should submit the copy of the Certificate of Registration (CR) to confirm the previous registered ownership of such vehicle. If the Certificate of Registration (CR) is not available, present user should submit a letter requesting Comptroller General (to sign the CMT 65 form under the Motor Traffic Act) to recommend to the Commissioner General of Motor Traffic to issue a duplicate of the Certificate of Registration (CR).
- c) Present user should sign the MTA 08 form under the Motor Traffic Act.
- d) Any fee or charge applicable for this process should be borne by the present user.

03. If there are issues with respect to the resolving of registered ownership of vehicles to be disposed as scraps, before continuing the respective disposal process, above procedure should be followed by the respective Government agency to obtain the registered ownership and also should follow the deregistration process, accordingly.

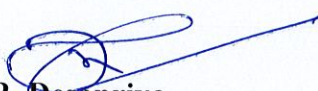
04. As per the instructions given under sections 02 and 03 above, all Government agencies should take necessary actions to resolve such registered ownership issues of vehicles before 31<sup>st</sup> March 2019.

05. For further clarifications, please contact the Comptroller General's Office.

Comptroller General,  
Comptroller General's Office,  
Ministry of Finance and Mass Media,  
The Secretariat,  
Colombo 01.

Tel: 011 – 2151425  
Fax: 011 – 2151417

06. As the management of public assets is a high priority activity for all Government officials, all Government agencies are kindly requested to adhere to above instructions

  
**A. R. Desapriya**  
**Deputy Secretary to the Treasury**

Copies:

- 1. Auditor General
- 2. Commissioner General of Motor Traffic

**Specimen letter to certify the procession and responsibility of use of vehicle**

Comptroller General,  
Comptroller General's Office,  
General Treasury,  
Colombo 01.

**The Procession and the Responsibility of Use of Vehicle**

This is regarding on undertaking all responsibilities on usage of the vehicle, bearing the registered number..... as per the paragraph 02 (a) of the Assets Management Circular 03/2018 dated 10.10.2018.

02. I do hereby certify that the vehicle registered under .....  
(Vehicle Registration Number) has been using by the  
..... (Ministry /Department / Institution) since  
..... (Date) and this institution holds procession and the  
responsibility of use of said vehicle till the date that its registered ownership is transferred.

03. Particulars of the vehicle

- I. Previous Owner :
- II. Chassis Number :
- III. Engine Number :

.....  
Secretary to the Ministry / Head of the Department / Head of the Institution  
(Official Stamp)