



## Come join our team

### What we do

Sri Lanka Accounting and Auditing Standards Monitoring Board (SLAASMB) established under Act No 15 of 1995 functions under the purview of the Ministry of Finance, Economic Stabilization and National Policies.

We are looking to recruit a dynamic, result driven individual to head our administration division. If you meet the following requirements, we look forward to hearing from you.

### ASSISTANT DIRECTOR – FINANCE AND ADMINISTRATION – MM 1-1 (1 Position)

#### Role Summary

**Assistant Director:** Finance and Administration reports directly to the Deputy Director General and play a key role in managing and being responsible of Finance, Human Resource Management and General office administration functions of SLAASMB.

#### Qualifications

##### External Candidates (1, 2 or 3 below)

1. A Degree in Accountancy which is recognized by the University Grants Commission  
**OR**
2. Having passed the Intermediate level qualification of the Institute of Chartered Accountants of Sri Lanka (CA Sri Lanka) / Chartered Institute of Management Accountants (CIMA – UK). Association of Chartered Accountants (ACCA)  
**OR**
3. Having obtained a Higher National Diploma (HND) in Accountancy  
**AND**

A minimum of one year of work experience in the field of Financial Reporting in a Corporation, Board or reputed mercantile establishment, after obtaining any of the qualifications stated above.

##### Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates stated above  
**AND**
2. Completion of minimum five (05) years satisfactory service in a post in the Junior Manager Category in the subject area relevant to the post.

#### Age:

Should be not less than 22 years and not more than 45 years (will not be applicable for internal candidates)

#### Salary scale:

The candidate will be placed at the initial salary step of **Rs. 53,175/-** in the salary scale of MM 1-1 (Grade II) – 2016 (Rs. 53,175 – 10 x 1,375 –15 x 1,910 - 95,575) + Special Government allowance and cost of living allowance totaling to **Rs. 17,800/-**.

#### Other benefits:

Family Medical Insurance up to **Rs. 400,000/-** and other statutory allowances in accordance with Government Circulars as well as training opportunities.

#### Basis of Employment:

Permanent

#### Selection Procedure:

A structured interview process to assess the competence to perform the required functions.

#### Method of applying:

Send a self assessment of your suitability for the position applied for and a copy of the form published in SLAASMB website duly filled, together with your Curriculum Vitae and details of two non-related referees, by post or email on or before **29 May 2024** to;