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நிதி மற்றும் வெகுசன ஊடக அமைச்சு  
MINISTRY OF FINANCE AND MASS MEDIA

මහලේකම් කාර්යාලය, කොළඹ 01.  
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செயலகம், கொழும்பு 01.  
இலங்கை

The Secretariat, Colombo 01.  
Sri Lanka

කාර්යාලය - මුදල් } (+94)-11-2484500  
அலுவலகம் - நிதி } (+94)-11-2484600  
Office - Finance } (+94)-11-2484700  
කාර්යාලය - ජනමාධ්‍ය } (+94)-11-2513459  
அலுவலகம் - வெகுசன ஊடக } (+94)-11-2513498  
Office - Mass Media } (+94)-11-2512324

ෆැක්ස් - මුදල් }  
பெக்ஸ் - நிதி } (+94)-11-2449823  
Fax - Finance }  
ෆැක්ස් - ජනමාධ්‍ය }  
பெக்ஸ் - வெகுசன ஊடக } (+94)-11-2513458  
Fax - Mass Media }

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Websites } www.media.gov.lk

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திகதி } 18.07.2018  
Date }

Management Services Circular No: 03/2018

Secretaries of the Ministries, Chief Secretaries of the Provincial Councils,  
Heads of Departments, Heads of Government Corporations, Statutory Boards and  
Fully Owned Government Companies

**Recruitments to the Public Sector Institutions and increase of the Salaries and Allowances**

In accordance with the decision taken by the Cabinet of Ministers at its Meeting held on 19.06.2018 regarding the Note to the Cabinet by the Hon. Minister of Finance and Mass Media on Report on Public Sector Cadre for the First Quarter of the Year 2018, the following instructions have been given after discussion.

- I. All the Ministries and the Institutions falling within the scope of the subject of the said Ministries should submit the information if any, regarding any actions taken similar to instances referred to at (a) and (b) below, to the Department of Management Services for consideration.
  - (a) Information on the employees recruited under different categories exceeding the approved cadre of Public Sector Institutions, including Provincial Councils.
  - (b) Information on increasing the salaries and allowances of the employees of Public Sector Institutions paid without obtaining recommendations from the National Salaries and Cadres Commission and prior approval from the General Treasury, for the same.

- II. It has been instructed that all Ministries and other relevant Authorities should refrain from recruiting employees and increasing the salaries and allowances of their employees, without obtaining prior approval from the Department of Management Services, General Treasury, in future and the Secretary to the Line Ministry/ Chief Secretary to the Provincial Council/ Head of the Department and the Head of the Finance Unit of the relevant Institutions will be responsible in the event of failure to adhere to the instructions given above.

Sgd:/ **R.H.S. Samarathunga**  
Secretary to the Treasury and  
Secretary to the Ministry of Finance and Mass Media

Copies:

01. Secretary to the President
02. Secretary to the Prime Minister
03. Secretary to the Cabinet of Ministers
04. Secretary, Public Service Commission
05. Secretary, Finance Commission
06. Chairman, National Salaries and Cadre Commission
07. Auditor General