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அரசு கணக்குகள் திணைக்களம்  
Department of State Accounts

මගේ අංකය }  
எனது இல. } SA/IC/1/3  
My No. }

ඔබේ අංකය }  
உமது இல. }  
Your No. }

දිනය }  
திகதி } 20.12.2012  
Date }

State Accounts Circular No. : 229 / 2012

All Secretaries to Ministers,  
Heads of Departments and  
District Secretaries

**Transmission of Accounting Data Through Monthly Summaries of  
Accounts to the Department of State Accounts during the year 2013**

The dates stipulated for submission of Monthly Summaries of Accounts to the Department of State Accounts during the year 2013, by all Ministries, Departments and District Secretariats as classified and stated in the annexed Schedules are given overleaf.

2. The Department of State Accounts is required to compile the Monthly Consolidated Accounting statements for a particular month before the 15<sup>th</sup> of the following month. Therefore, you are kindly requested to make arrangements to forward the Monthly Summary of Accounts to this Department only through e-mail before the prescribed dates. Action should be taken to forward the said summary of Accounts through e-mail only after examining by the chief Accountant / Accountant.
3. With regard to a rejection of data, if any will be informed you through e-mail and necessary corrections made are also expected to be received by this Department on or before the prescribed dates.
4. Your kind attention is also invited to FR 426 where actions to be taken in respect of the delayed Summaries of Accounts are stated.

N.G. Dayarathna  
Director General of State Accounts  
For Deputy Secretary to the Treasury

Copy : Auditor General

Accounting Month	Last dates on which Data to be e-mailed to the Treasury			
	Schedule 1		Schedule 11	
January	February	07	February	11
February	March	06	March	08
March	April	04	April	08
April	May	07	May	09
May	June	06	June	10
June	July	04	July	08
July	August	06	August	08
August	September	05	September	09
September	October	04	October	08
October	November	06	November	08
November	December	05	December	09
December	As per instruction given in the circular to be issued by this Department on closing of accounts of the financial year 2013			