

Attachments for Procedure CA/13

SL/CA 13/ 01 – LETTER TO THE CONTRACTOR FOR HANDING OVER OF SURVEY CONTROL POINTS AND BENCH MARKS

Subject: Handing Over of Survey Control Points and Bench Marks

We wish to inform you that we intend to hand over Survey Control Points and Bench Marks which are required for setting out and level/position controlling of Works in this Contract.

Accordingly, we hereby advise you to arrange your surveyor on [Date] to take over such Survey Control Points and Bench Marks from our surveyor [Name of the Surveyor]. You may contact our surveyor at telephone number [telephone number] for necessary arrangements.

Thanking you.

Yours faithfully,

Enclosed : Form SF/CA 13/ 01 – Handing Over of Survey Control Points and Bench Marks

cc: 1, Project Director

SF/CA 13/ 01 – HANDING OVER OF SURVEY CONTROL POINTS AND BENCH MARKS

Following Survey Control Points have been handed over to the Contractor's Surveyor on **[Date of handing over]**:

S/No.	Reference No.	Coordinates		Remarks
		N	E	

Following Bench Marks have been handed over to the Contractor's Surveyor:

S/No.	Reference No.	Reference Level (MSL)	Remarks

Handed Over by

Taken Over by

On behalf of the Engineer

On behalf of the Contractor

