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Sri Lanka

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www.treasury.gov.lk

அலுவலகம் Office ஒன் மூறை எனது இல்.

My No.

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17 .10.2016

Procurement Monitoring Circular No: 02/2016

To: All Secretaries of the Ministries

Establishment of Procurement Monitoring Unit (PMU) at Ministry of Finance

Ministry of Finance has established the Procurement Monitoring Unit to ensure provision of goods, works and services of government organizations in open, fair, competitive and accountable manner delivering value for money to the government with the approval of the Cabinet of Ministers.

- 02. The Procurement Monitoring Circular No: 01/2016 issued by the Procurement Monitoring Unit dated 29.04.2016 addressed to Cabinet Level Procurements as initial stage. The Procurements come under Ministry Level threshold will be monitored at the Second stage by considering the volume of the work and the amount.
- 03. Accordingly, you are kindly instructed to submit following documents related to ministry level procurements in attached formats.
 - I. Master Procurement Plan 2016
 - II. Procurement Time Schedule (PTS) for each procurement
 - III. Current status of the individual procurements

04. Please send the completed formats in Microsoft Excel files by email to pmu@mo.treasury.gov.lk or deliver to reach the address given below by 17th November 2016. If you need any clarifications please feel free to contact PMU by 011-2151462

Director

Procurement Monitoring Unit

4th Floor, New Building

Ministry of Finance,

Colombo 01.

A.R. Desapriya

Deputy Secretary to the Treasury

Copy:

Chairman, National Procurement Commission

Master Procurement Plan for the Year 2016 Ministry of

	Ministry / Department/ Agency	Procurement Category (Refer Table)	Title of the Procurement	Cost (Rs. Mn)	Financing / Name of The Donor	Method	Level of Authority (Refer Table)	status of procurement preparedness	Scheduled date of commencement (in yyyy-mm-dd	date of completion (in yyyy-mm-dd	Remarks
	<u>7</u>				(Refer Table)			activities	format)	format)	
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Form: PMU-01

Procurement	Time Schedule
Ministry of	

Please complete this form with the expected time schedule

Title of the Procurement	Commencement	Date of	Bid Closing Date	Completion of	Date of	Determination of	Awarding Letter	Remarks
	Date	Advertisement		Evaluation	Procurement	Appeals	Date	
					Committee			
					Determination			
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Form: PMU-02

Current Status of Individual Procurement	S
Ministry of	

Please complete this form with the actual completion dates

NOTE:

- 1) Please fill the relevant columns only.
- 2) Use yyyy-mm-dd format for all the dates.

Title of the Procurement	Commencement	Date of	Bid Closed Date	Completion of			_	Remarks
	Date	Advertisement		Evaluation	Procurement	Appeals	Date	
					Committee			
					Determination			
2		<u> </u>						

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