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நிதி, பொருளாதார உறுதிப்பாடு மற்றும் தேசியக் கொள்கைகள் அமைச்சு  
MINISTRY OF FINANCE, ECONOMIC STABILIZATION AND NATIONAL POLICIES

මහලේකම් කාර්යාලය, කොළඹ 01,  
ශ්‍රී ලංකාව

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திகதி } 30 .04.2024  
Date }

**Assets Management Circular No. 01/2024**

To All: Secretaries of Ministries  
Chief Secretaries of Provincial Councils  
Heads of Departments  
Chairperson of the University Grants Commission and Vice Chancellors of the Universities  
Heads of Public Corporations and Statutory Boards  
Chairpersons of State Banks and Government Owned Companies

**Non-Financial Assets Management of the Government**

**Proper recording and reporting to prevent misplacement and misuse of public properties**

**Non-Financial Assets of the Government Projects**

In order to prevent the misplacement and misuse of public properties as well as to ensure the maximum utilization of public properties, it is emphasized that, all the Heads of the Public Sector Institutions should take actions as per the instructions given by the Assets Management Circular No. 05/2022.

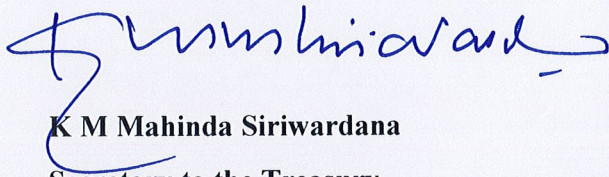
02. In addition, with regard to the Non-Financial Assets used for the implementation of Government projects, respective Chief Accounting Officer should take action, as follows, immediately after the completion or termination of the project.

- Motor vehicles: Registration Numbers and the current running condition of such vehicles should be submitted to the Comptroller General to provide necessary instructions to reallocate or dispose.
- Non-Financial Assets other than the Motor Vehicles: Information of such assets should be submitted to the Comptroller General with a proposal to reallocate in a productive manner or to dispose, to provide necessary instructions to reallocate or dispose.



03. Further, with regard to the projects already completed or terminated on or after 01<sup>st</sup> January 2021, information on the actions taken with respect to the all Non-Financial Assets used for the implementation of such projects should be submitted to the Comptroller General, by the respective Chief Accounting Officer, before 30<sup>th</sup> June 2024.

04. Your cooperation in this regard is highly appreciated.



**K M Mahinda Siriwardana**

**Secretary to the Treasury**

Copies:

1. Secretary to the President
2. Secretary to the Prime Minister
3. Secretary to the Cabinet of Ministers
4. Auditor General