

Attachments for Procedure CA/35

SPECIMEN LETTER : SL/CA 35/ 01 – ENGINEER’S INSTRUCTION

Subject: Engineer’s Instruction No. [Serial No.]for [Title of the Instruction]

We refer to your letter Ref: _____ dated _____, within which you have requested our instructions/clarifications on the captioned matter.

Please find enclosed Engineer’s Instruction No. _____ For _____, issued in accordance with Sub-Clause 3.3 of the Conditions of Contract.

[Please note that you would not be entitled to any extension of time for completion and/or additional costs due to this instruction, as this instruction is issued merely to clarify certain matters which were not clear to you.]

Thanking you.

Yours faithfully,

cc:

SF/CA 35/ 01 – ENGINEER’S INSTRUCTION

ENGINEER’S INSTRUCTION	
Contract : _____	
Contract No. : _____	
Engineer’s Instruction No : _____	Date: _____
To : _____ the Contractor	

<p>Instruction:</p> <p>This instruction is issued in accordance with Sub-Clause 3.3 of the Conditions of Contract. You are hereby instructed as follows:</p> <p>.....</p> <p>_____</p> <p>(signed)</p>
<p>Enclosed:</p>
<p>Original :</p> <p>Copies :</p>