

**Attachments for Procedure CA/19**

**SL/CA 19/ 01– LETTER NOTIFYING THE APPOINTMENT OF THE EMPLOYER'S REPRESENTATIVE**

Subject: Appointment of the Employer's Representative

We hereby notify you that Mr. \_\_\_\_\_, Project Director of the \_\_\_\_\_ has been appointed as the Employer's Representative for the captioned Contract.

Accordingly we hereby advise you to send your contractual correspondence, including any notifications, to the Project Director, on behalf of the Employer, in accordance with the provisions of the Contract.

Please acknowledge the receipt of this letter.

Thanking you.

Yours faithfully,

cc:

1. Secretary, \_\_\_\_\_, Procurement Committee
- 2.
- 3.
- 4.
- 5.