



இதல் அமைச்சு
நிதி அமைச்சு
MINISTRY OF FINANCE

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මගේ අංකය } NPD/RD/DCB 2021/Circular
எனது இல }
My No }
Circular No. – MF/NPD 01/2021

ඔබේ අංකය }
உமது இல }
Your No }

දිනය }
திகதி } 2021.01.11
Date }

All District Secretaries,

Decentralized Capital Budget Programme – 2021

In the context of His Excellency the President Gotabaya Rajapaksa's Policy Statement "Vistas of Prosperity and Splendour", it is envisaged to develop the country by minimizing regional disparities through rural development while achieving the macroeconomic goals by creating a people – centric economy. In view of achieving aforesaid objectives, the Decentralized Capital Budget Programme 2021 will be implemented.

It is decided to allocate **Rs. 10 million** under the vote of National Planning Department of this Ministry for each Member of Parliament (MP) for Decentralized Capital Budget (DCB) Programme during 2021. You have to ensure that DCB funds are invested in economic, social, cultural, and religious development in the district, which are not accommodated in programmes planned by Line Ministries, Provincial Councils or other agencies.

The following guidelines are issued to facilitate the implementation of the programme. You shall obtain project proposals coming under the following guidelines from Hon. MPs **before 31st March 2021** and send to Department of National Planning with the approval of District Coordinating Committee and your recommendation.

1. Selection of Projects

- 1.1 Rural community drinking water supply projects
- 1.2 Small scale rural electricity projects subject to CEB providing a guarantee that the project could be commenced and completed during the year 2021.
- 1.3 Rural accessibility facilities improvement projects such as provincial roads, rural roads, foot paths/steps, causeways, small bridges, cable bridges, foot bridges, culverts and roadside drainage systems.
- 1.4 Providing / improving infrastructure facilities including sanitary facilities of Weekly Fairs, Marketing centers (කඩමණ්ඩිය)/Sales outlets which help to enhance the economic value of the products.
- 1.5 Providing / Improving infrastructure facilities and providing equipments for primary and secondary schools and rural health care centers (dispensaries, mother and child care clinics) and improvement of access road to the centers.
- 1.6 Development and renovation of public playgrounds and libraries.

- 1.7 Construction and renovation of minor irrigation facilities such as small tanks, canals, anicuts, ponds, agro wells, tube wells and dugwells
- 1.8 Providing facilities and equipments for registered societies, pre-schools, children's homes, elders homes.
- 1.9 Providing facilities and equipments to registered Dhamma schools, religious and cultural centers, religious organizations and renovation of cemeteries
- 1.10 Prevention and minimizing the damage caused by wild animals to human settlements
- 1.11 The proposals which are support to the enhance the rural economy
- 1.12 Other selected priority projects in the District coming under the above criteria that help to uplift the rural economy.

2. Distribution of each MP's DCB Provisions

- 2.1 Minimum of **50%** (Rs. 5.00 million) for infrastructure development (construction) projects.
- 2.2 Not exceeding Rs.2 million per project.
- 2.3 An amount not more than **20%** of the allocation for a MP (Rs.2.0 million) can be allocated for the construction projects estimated value up to Rs. 200,000.00.
- 2.4 Fair distribution of funds among the Divisional Secretariat Divisions based on population, poverty and land area should be ensured.
- 2.5 Only the common projects could be implemented under this provision and direct grants for personal, private or individual needs are not allowed.

3. Construction Projects

- 3.1 Utilization of the project for the intended purposes and arrangements for maintenance should be ensured by the District Secretary / Divisional Secretary.
- 3.2 For the construction works, (to verify the land ownership, registration of societies, resource requirement, concurrences of other agencies if required) you may use the Feasibility Report format in **Annex 01**.

4. Methodology

- 4.1 Once received the project proposals to you, you should **forward the project proposals to respective Divisional Secretaries** to obtain it's suitability/feasibility **within 2 weeks time** and get a certification that the proposed projects can be implemented and completed during year 2021
- 4.2. National List MPs will submit their project proposals to the relevant District Secretaries. District Secretaries shall forward recommended project proposals match with the proposed guide line, to the Department of National Planning for obtain approval.
- 4.3. All projects should be implemented according to the government approved rules and regulations, procurement procedures/ guidelines and financial regulations.

4.4. The project proposal submitted by the Hon. Members of Parliament, have to presented to the District Coordinating Committee (DCC) for approval. The approved project proposals should be sent to the Department of National Planning to obtain approval as well as required allocation.

5. Other matters

- 5.1. An amount not exceeding 3% of contract value of an infrastructure development project is allowed to cover the administration expenses. Also not exceeding 1% of estimated cost for other than the construction project allocated to cover the administration expenses.
- 5.2. Only the projects which could be commenced and completed during 2021 should be selected under this programme. District Secretaries should ensure completion of the projects including all payments within the year 2021. Continuation of projects beyond 2021 is not allowed.
- 5.3. Amendments and changes of projects are allowed only up to **30st of September 2021** other then the exceptional circumstances.
- 5.4. Monitoring of implementation of DCB Programme will be carried out by the Department of Project Management and Monitoring (DPMM) and necessary guidelines and instructions for monitoring will be issued by the DPMM.
- 5.5. As in previous years, please assign two Deputy Directors/ Assistant Directors (Planning) attached to the District Planning Secretariat to assist and facilitate the Hon. MPs in formulating projects.
- 5.6. Action Plan along with timeline for the DCB Programme for year 2021 is attached herewith for your reference (**Annex 02**).
- 5.7. Any payment such as taxes and levies should be paid from the DCB allocation and additional funds will not release for such purposes.
- 5.8. Project proposals of Hon MPs should be forwarded to the department of National Planning as per the Format in **Annex 03**.

Please bring the content of this Circular to the notice of all Hon. MPs in your district and members of District and Divisional Coordinating Committees.

signed

S.R. Attygalle

Secretary

Copies:

1. All Hon. Members of Parliament- for information and to submit the project proposals to relevant District Secretary/Secretaries on or before **31st March 2021** please.
2. Secretary, State Ministry of National Security, Home Affairs and Disaster Management - for information please
3. All Provincial Chief Secretaries - for information please
4. Auditor General - for information please
5. Director General, Department of National Planning - for information and necessary action please
6. Director General, Department of National Budget - for information and necessary action please
7. Director General, Department of Project Management and Monitoring - for information and necessary action please
8. Director General, Department of Treasury Operation
9. All District Planning Directors - for information and necessary action please

Basic Feasibility Report of Proposed Construction Project - 2021

01. Divisional Secretariat Division :
02. Name of GN Division and No. :
03. Name of the Proposed Project :
04. Proposed Allocation under this Programme (Rs):
05. Nature of the project, (✓) Mark on the following appropriate blocks :

- I. Completely New Construction
- II. New Construction (as a part/ as a phase)
- III. A part of an existing project.
- IV. Reconstruction / Rehabilitation of an existing project

6. Provide following information on identified Project under the section NO. 05

- 6.1 Whether the Proposed land for the project is owned by the State Yes /No
 If no, the land due to transfer to the State is legally cleared Yes /No
 If legally cleared, is the land owner already given his /her consent in writing / Agreed to transfer the land Yes /No

6.2 Please mention if the consent is required from the following institution(s) for the construction

S.No.	Institution	Is the consensus Required?	Can be obtained the consent from corresponding institution
1	Central Environmental Authority	Yes/No	Yes/No
2	Geological Survey & Mines Bureau	Yes/No	Yes/No
3	Department of Forest Conservation	Yes/No	Yes/No
4	Department of Wild life	Yes/No	Yes/No
5	Local Government (pls specify)	Yes/No	Yes/No
6	Department of Irrigation	Yes/No	Yes/No
7	Ceylon Electricity Board	Yes/No	Yes/No
8	Board of Water Resources and Water Distribution	Yes/No	Yes/No
9	Other (pls specify.....)	Yes/No	Yes/No

7. Details on investment of previous years

- 7.1 Whether any institution has invested money on the proposed activity of the project last 3 years: Yes /No
 If yes, fill the following table

Year	Amount ((රු.))	Fund Granted Institution	Special Matters (If available)
2020			
2019			
2018			

- 7.2 If yes, is the project completed? Yes/No

8. Investment Details of the year 2021

- 8.1 Is there any other source of fund already allocated or due to grant for this project during this year? Yes / No
 8.2 If yes, under 8.1, please provide the following details

Source of fund	Ministry /Institution	Covered work	Amount (Rs.)	Can the project be completed from this fund?
1.				Yes / No
2.				Yes / No

8.3 Is this proposed allocation is sufficient for completing the project?: **Sufficient / not sufficient**

8.4 Using this fund, this project can be

Fully Completed / Partly completed / approximately Rs.....should be further invested to complete project.

8.5 Is this proposed project in good condition? Yes/ No

Therefore, funds should not be granted/ should be granted

09. Expected output / beneficiaries from proposed project

- i. If road project, distance of development / distance of new construction(meters/k.m)
- ii. If Agriculture / Irrigation project, Distance (meters/k.m)
extent of land to be newly cultivatedHec/ Acres
- iii. Beneficiaries: No of Families Persons - (Female)..... (Male).....

10. State the main benefits from the proposed project to the Rural Community

- i.
- ii.
- iii.

11. Among rural community requirements, this project is most essential / essential/ Low priority/ not necessary

12. Can this project be completed during the year 2021 Yes/No

13. If yes, state the duration: - fromto..... Months / weeks.....

14. Maintenance of the project

14.1 Which institution / organization to be taken over maintenance after the completion of the project

.....

14.2 Is there a mechanism for maintenance of the project after completing? Please provide details

.....

15. A field survey was conducted / not conducted

I hereby certify that the above mentioned facts and figures are true and correct

.....

Development Officer / Development Assistant

Date:

GN Division (Name and No.)

By concerning the above details, this project is hereby **recommended**/ **not recommended** to implement during the year 2021

.....

Assistant Director (Planning)
(Stamp)

Date:

By concerning the above particulars, I hereby recommended above project is suitable / not suitable to implement during the year 2021

.....

Divisional Secretary
(Stamp)

Date:

Decentralized Capital Budget Programme 2021 – Action Plan

No	Programme	Target	Responsibility
01	Forwarding Project Proposals of Hon. Members of Parliament to District Secretary	Before 31st March 2021	Hon. Members of the Parliament
02	Obtaining recommendation that the proposed project is feasible to implemented in 2021	within 2 weeks time from the receiving of project proposals from Hon. MPs	District Secretary, District Director Planning, Divisional Secretary, Deputy Directors /Assistant Director Planning
03	Forward the project proposals which has been recommended by the district coordinating committee to this Ministry (Department of National Planning) with District Secretary's recommendations.	Before 15th April 2021	District Secretary, District Planning Director Deputy Directors /Assistant Director Planning
04	Approving the projects and releasing required allocations.	Within two weeks time	Director General Department of National Planning
05	Implementing the approved projects	Before 30.11.2021	District Secretary, District Director Planning, Divisional Secretary, Deputy Directors /Assistant Director Planning
06	Reporting the Physical and financial Progress of the implementing projects	Weekly and Monthly Progress report to the Department of Project Management and Monitoring	Director General, Department of Project Management and Monitoring District Planning Director Deputy Directors /Assistant Director Planning

Annex 03

Decentralized Capital Budget Programme - 2021

District :-

name of Hon Member of Parliament :-

S.No.	Divisional Secretariat Division	Name of the Project	Construction Project 50% (Minimum Rs 5.0 million)			4 Facilitating (Purchasing) Social, economic and Spiritual development 50% (Maximum Rs. 5.0 million)	3 + 4 (Maximum Rs.10.0 million)
			1 Below Rs. 200,000/- (Maximum Rs. 2,000,000.00)	2 More than Rs. 200,000/-	3 Total of Constructions (1 + 2)		
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
Total			Maximum Rs. 2,000,000.00	-	Minimum Rs 5,000,000.00	Maximum Rs. 5,000,000.00	Maximum Rs. 10,000,000.00