

03. Accordingly, following reports prepared as per attached forms in accordance with the Fiscal Policy Circular No: 01/2015, after reconciling the books and records maintained on revenue and arrears of revenue in terms of respective rules and regulations for each revenue code mentioned above, should be submitted by Chief Accounting Officers/ Accounting Officers to the Comptroller General on or before 10th July 2019.

- I. Report on previous years' arrears of revenue prepared as at 30th June 2019, as per attached Form No: CGO/REV/ARE/01 (A Nil Report should be submitted if there is no arrears of revenue for the relevant period).
- II. Report on previous years' arrears of revenue collected within the first six months period in the year 2019 and report on arrears of revenue waived off as per approval obtained under F.R. 113 from the General Treasury, as per attached Form No: CGO/REV/ARE/02.

04. Also, Chief Accounting Officers/ Accounting Officers are required to maintain proper detailed records related to revenue and arrears of revenue, as per the Fiscal Policy Circular No 01/2015(v).

Ramya Kanthi

K.A. Ramya Kanthi
Comptroller General

Copies:

1. Auditor General
2. Director General, Department of Fiscal Policy

Statement of Arrears of Revenue – 30.06.2019

(i) Statutory /Authority : (Respective Government Ministry/ Department or District Secretariat).....
(ii) Revenue Item :
(iii) Revenue Code :

Description (01)	Arrears of Revenue					Reasons for the arrears *	Measures taken to recover the arrears *	Assessment regarding the recoverability of arrears *
	Cumulative arrears up to 31.12.2016 Rs (02)	Arrears in respect of 2017 Rs (03)	Arrears in respect of 2018 Rs (04)	Arrears in respect up to 30.06.2019 Rs (05)	Total arrears at 30.06.2019 (2+3+4+5) Rs (06)			

Each total of the columns No 2-4 of the above table should be tallied with the subsequent arrears reported under the Annual Revenue Report as at 31.12.2018 after subtracting the total recovery for the first six months in 2019 if any. If not, reasons for each difference should be reported separately as attachments to this report.

* Completion of columns 07,08 and 09 with valid reasons are compulsory.

Prepared by :

Checked by :

C.F.O/Director(Finance)/Chief Accountant/Accountant

Above information are Certified as Correct.

.....
Secretary/Head of Department/District Secretary
(Official Seal)

Date :

Statement of the Collection of Arrears of Revenue and the approved Revenue Waivers as at 30.06.2019

Respective Government Ministry/ Department or District Secretariat:

Revenue Code:

Description	Collection of Arrears of Revenue in 2019				Waivers Arrears of Revenue up to first six months in 2019						
	Collection of arrears for the period up to 31.12.2016	Collection in respect for the arrears of Year 2017	Collection in respect for the arrears of Year 2018	Total collection (2+3+4)	Up to 2016.12.31		2017		2018		Total Waiver (06+08+10)
					Waivers for the period	Reference No & date of the General Treasury approval for the waivers of F.R. 113	Waivers in respect of the year	Reference No & date of the General Treasury approval for the waivers of F.R. 113	Waivers in respect of the year	Reference No & date of the General Treasury approval for the waivers of F.R. 113	
(01)	Rs. (02)	Rs. (03)	Rs. (04)	Rs. (05)	Rs. (06)	(07)	Rs. (08)	(09)	Rs. (10)	(11)	Rs. (12)

* Any waivers of revenue under each revenue code should be done only on the prior approval of the General Treasury as per F.R. 113. Therefore such revenue waivers approved by the General Treasury (Department of Public Finance) should only be indicated here and each copy of such authorized letters has to attach.

Prepared by :

Checked by :

C.F.O/Director(Finance)/Chief Accountant/Accountant

Above information are Certified as Correct.

.....
 Secretary/Head of Department/District Secretary
 (Official Seal)

Date :